

College of the Arts

Criteria for Graduate Faculty Membership

The Graduate Faculty

Please see the “University Guidelines for Graduate Faculty Membership” for general information, application procedures, and requirements that apply to all applicants. The most significant new requirement is that all applicants must show “evidence of ability to work constructively with graduate students, including students from historically marginalized and/or underrepresented communities, and/or their participation in professional development activities aimed at improving their ability to do so.”

The remainder of this document addresses requirements specific to members of the College of the Arts.

School of Architecture and Design: Criteria for Eligibility for Membership on the Graduate Faculty

All faculty members are expected to engage in scholarly activity and to earn distinction in their field. Criteria for Graduate Faculty membership in the School of Architecture and Design are consistent with the expectations of tenure and promotion criteria including a record of creative/scholarly activities and excellence in teaching and service. Scholarly activities must be peer reviewed. The peer review process is an evaluation of academic or professional work by others working in the same field including: academic, professional, or governmental organizations in the design discipline. The intent of the peer review process is to maintain or enhance the quality of work in the field. The process provides an important measure of the faculty’s creative/scholarly activity. Creative/scholarly activities are judged on a case-by-case basis to determine their value in the Graduate Faculty membership application process.

Associate Membership

Associate Membership is available to all faculty members who hold a terminal degree and demonstrate evidence of creative/scholarly and/or professional engagement that include(s), but is not limited to:

- Conference presentations
- Invited academic presentations
- Conducting Continuing Education Courses
- Office/board membership for professional/scholarly/community organization
- Scholarly editorial activity in peer reviewed journals or books
- Serving on a design jury
- Development of software or Internet resources
- Mentorship activities with students (advising, student organization involvement, study groups, etc.)
- Engage in Wellness initiatives with students including cross-cultural communications with minority and historically underrepresented and / or marginalized student groups
- Attend Graduate School faculty workshops and / or Participate in Graduate School programming
- Serve as a member of thesis, master’s project, and synthesis project committees (especially for students who have reached degree completion)
- Serve on a department-level and / or University-level committees
- Collaborating with graduate students or Graduate Assistants (GA, GTA, GRA) on research and teaching initiatives

- Professional development activities for students (career / job placement, career fairs, write recommendation letters for students etc.)
- Nominate students for awards
- Engage in outreach efforts such as guest speaking at universities or attending grad expos in the state and/or region about graduate school
- Work with undergraduate students in preparing their graduate or professional school applications

Associate Membership may be granted to the Director, academic Associate Dean, and Dean holding faculty rank in the SoAD who, in the absence of creative/scholarly activities, may serve on master's committees, but may not serve as Chair of a Master's Project or Thesis. At least Associate Membership is required for the SoAD Graduate Coordinator.

Full Membership

Full Membership is available to faculty who hold a terminal degree, and in addition to a consistent record of creative, scholarly, and/or professional activities, maintain a record of excellence in teaching and service. Full Membership is a requirement to serve as a Chair of a Master's Project or Thesis. The applicant must demonstrate requirements included in Associate Membership in addition to contributions to the design discipline through a number of relevant and sustained activities that include(s), but are not limited to the following:

- Projects/creative works awards/prizes and/or public dissemination
- Peer-Reviewed Publications (books, book chapters, journal articles, conference proceedings, essays etc.) and / or publically disseminated.
- Principal Investigator, Co-Principal Investigator or Senior Personnel on grants/contracts
- Invited Exhibitions
- Fellowship awards
- Licensure and professional credential maintenance

(SOAD Graduate Faculty Graduate Guidelines, revised A. Latiolais, C. Saft, L. Hancock and W. Gjertson 10/21/2021)

School of Music and Performing Arts: Criteria for Eligibility for Membership on the Graduate Faculty

Criteria for Graduate Faculty membership in the SOM+PFAR include a consistent record of creative/scholarly activities. For purposes of graduate faculty membership, the criteria below—not necessarily in order of importance—are applicable to all music faculty. Other accomplishments not listed below should be accepted on a case-by-case basis.

- Books, chapters, encyclopedic entries, articles, or reviews
- Published papers in official conference proceedings
- Public performances
- Presentations or performances at meetings of professional organizations
- Performance or publication of compositions and transcriptions
- Participation and leadership in workshops, seminars, conferences, adjudication, pedagogical activities, scholarly editorial work
- Affiliation with professional/scholarly organizations
- Artist Fellowship

- Development of software or Internet resources
- Production/release of DVD, CD, or other media
- Roles in musical productions (ex. singer, director, conductor)

The handbook of the National Association of Schools of Music (the music accrediting agency) notes, “Over reliance on quantitative measures is inconsistent with the pursuit of quality in the arts. The higher the level of achievement, the more strongly this pertains.” Therefore, judging the merit of one’s work based on a few inflexible criteria—i.e. “books published by scholarly publishers”—is not, in itself, sufficient for a proper evaluation of a candidate’s creative/scholarly output in the musical arts. Likewise, to state that a performance out-of-state necessarily has more artistic merit than a performance in a region can over-simplify an evaluation process that requires a more nuanced approach and a deeper examination of the work. All work that meets the criteria above must be carefully judged on a case-by-case basis to determine its value in the Graduate Faculty membership application process. Determining the merit of a concert, performance, release of a recording, CD, DVD, books, articles, conference presentations, etc., is best made with input by the applicant’s peers from his/her own discipline.

Associate and Full Membership Distinction

Graduate Faculty is categorized into two levels. The distinction between Associate Membership (Master’s Level) and Full Membership (Doctoral Level) is based upon the strength and consistency of the particular activity. For example, are the articles published in strong peer-reviewed journals that are highly selective with national or international acclaim? Or, is the performance given in a venue of high recognition and demonstrating public impact? For the purposes of the School of Music, Associate Membership is sufficient for chairing a MM student committee.

The initial appointment of a faculty member may be at Associate or Full Membership, depending upon the qualifications of the specific candidate.

The Graduate Coordinator of the School of Music may be Associate or Full Membership, depending upon the qualifications of the particular faculty member.

(SOM+PFAR Graduate Faculty Graduate Guidelines, revised A. Loewy and J. Kulp 9/16/2015; revised C. Roche-Wallace and J. Kulp Fall 2021)

Department of Visual Arts: Criteria for Eligibility for Membership on the Graduate Faculty

Criteria for Graduate Faculty membership in the Department of Visual Arts include a consistent record of creative/scholarly activities and a terminal degree in studio art (MFA) and/or art history (PhD) and excellence in teaching and service. Members of the Graduate Faculty are expected to engage in scholarly activity and to earn distinction in their field.

As noted in the handbook of the National Association of Art and Design (NASAD), “over reliance on quantitative measures is inconsistent with the pursuit of quality in the arts. The higher level of achievement, the more strongly this pertains.” Therefore, judging the merit of one’s work based on a few inflexible criteria—i.e. “books published by scholarly publishers”—is not, in itself, sufficient for a proper evaluation of a candidate’s creative/scholarly output in the Visual Arts. Determining the merit of an exhibition, workshop, presentation, book, article, etc., is best made with the input by the applicant’s peers and representatives of his/her own discipline.

The four primary areas of the Department of Visual Arts are presented and defined as follows: the Art Historian; the Designer; the Educator; and the Studio Artist. It is assumed individual faculty candidates will be allowed some latitude for crossover or interdisciplinary pursuits. In all cases, the quality of the endeavor is most important. In addition, all graduate faculty will demonstrate a commitment to teaching and service within the department, college, university, community, and his/her professional field (where applicable).

Associate Membership

For the purpose of Graduate Faculty Associate Membership, the criteria below—not in order of importance—are applicable to all Visual Arts faculty. Other accomplishments not listed below should be considered on a case-by-case basis.

Associate Membership is available to individuals who hold the requisite terminal degree and demonstrate evidence of creative/scholarly and/or professional engagement that includes, but is not limited to:

The Art Historian

- Participation in scholarly conferences or other academic forums as presenter, panelist, or respondent.
- Publication in adjudicated periodicals or a published catalog or an essay within a catalog. Other standard vehicles for professional art historical activity may include publication of articles in peer-reviewed edited volumes, specialized reference books, textbook writing, translation of texts significant in the field, publication of manuscript documents of interest to the field.
- Service as guest curator for a museum or university gallery exhibition when this entails the research, interpretation, and presentation of a body of artwork.

The Graphic Designer

- Scholarship includes the production of articles, essays, or books using a referred or editorial review process.
- Design includes commissioned or contractual work including artistic presentation of visual concepts for exhibition or competitions
- Lectures and professional presentations of essay or research pertaining to history, theory, criticism, professional experience, or fine art bodies of work.
- Initiating and directing research grants or applied teaching projects that are recognized as excellent through peer review.
- Serving on a design jury or as guest curator for a museum or university gallery exhibition when this entails the research, interpretation, and presentation of a body of artwork.

The Art Educator

- Participation in scholarly conferences or other academic forums as presenter, panelist, or respondent.
- Publication of books, which demonstrate the content or pedagogical knowledge of the candidate. The intended audience may be either the art education community or a wider audience.
- Publication in adjudicated and/or invited periodicals or publications, including electronic journals that demonstrate the professional abilities of the candidate in any area of art education. These can include articles on art, education, pedagogy, curriculum, assessment, methods, computer applications in art education, gender studies, aesthetics, art criticism, studio

techniques, art history, philosophy, sociology, the history of art education or other related area as well as traditional art education journal topics.

- Initiation and direction of research grants or applied teaching projects that are recognized as excellent through peer review.
- Other forms of productivity such as articles in specialized reference books, textbook writing, critical reviews of exhibitions, software, books or articles that contribute to curricular concepts or other areas in the field of art education.

The Studio Artist

- Fine art - the artistic presentation of visual concepts for exhibitions or competitions. One-person, two-person, group, competitive and/or theme exhibition venues.
- Presentation of workshops, lectures, and professional presentations of essays or research pertaining to history, theory, criticism, fine art bodies of work, area of discipline, professional experience, or fine art bodies of work.
- Publication of a work selected on the basis of its artistic and/or interdisciplinary merit.
- Scholarship - the production or publication of articles, essays, or books using a referred or editorial review process.
- Initiation and direction of research grants or applied teaching projects that are recognized as excellent through peer review.
- Service as guest curator for a museum or university gallery exhibition when this entails the research, interpretation, and presentation of a body of artwork.

Full Membership

For the purpose of Full Membership in the Graduate Faculty, the criteria below—not in order of importance—are applicable to all Visual Arts faculty. Other accomplishments not listed below should be considered on a case-by-case basis.

In addition to satisfying the requirements and activities of “Associate Membership”—Full Membership requires demonstration of a markedly high level of professional activity by exhibiting the following characteristics:

- Demonstrate a high consistency of professional activity, or publication, within the Department of Visual Arts.
- Receipt of major Awards at the college-, local-, national-, or international level, and/or fellowship awards from reputable and recognized professional organizations
- Demonstrate a high to degree of publication in the candidate’s field/area of expertise.
- Exhibit excellence in teaching demonstrated by teaching awards including quality of work produced and placement of students in graduate school
- Demonstrate a high level of service to the community and service to a discipline at a regional, national, and international level beyond the scope of the department that contributes to the candidate’s overall discipline or area of expertise
- Exhibit a high level of participation in professional presentations at the college/University-wide level and at national and international conferences

(Department of Visual Arts Graduate Faculty Graduate Guidelines, proposed 1/18/2017, 4/19/2017)

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