

PLEASE HOLD ALL  
QUESTIONS  
UNTIL AFTER THE  
PRESENTATION

Summary in your packet



# OFFICE OF THE BURSAR

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**STUDENT CASHIER CENTER**

**STUDENT DISBURSEMENTS CENTER**

<https://bursar.louisiana.edu>

FAQ database

Survey

UNIVERSITY OF LOUISIANA AT LAFAYETTE  
**STUDENT CASHIER CENTER**  
*Administration and Finance Division*

EXPLORE

About Us | Tuition & Fees | Payments & Deadlines | Tax Form | Student Disbursements

### We Are Here to Help

The Student Cashier Center is where you take care of your University-related finances. We collect tuition, room and board, and all student miscellaneous fees.

We are also responsible for distributing money due to student refunds.

LEARN MORE

**GET HELP**

**Latest and Greatest**

September 12th, 2017  
**Survey**

## Manage Your Tuition and Billing

**Toolbox**

- What do I owe?
- Pay my tuition



# Cost to Attend?

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Tuition and Fees

Course Fees

Housing & Meal Plans

Books





# Tuition and Fees

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- \$5,000-\$6,000
  - Louisiana Resident - Full Time
- \$14,000-\$15,000
  - Non Resident - Full Time



# Course Fees

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- Fees specific to the course registered
- 2 Types
  - Online Classes - \$30 per credit hours (3 cr = \$90)
  - Labs - \$10 - \$250



# Housing & Meals

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Residence Halls & Meal Plan  
(breakout session)

<https://housing.louisiana.edu>



# Books

Estimate \$400 - \$600 per semester

The screenshot shows the University of Louisiana Lafayette Bookstore website. At the top left is the university's fleur-de-lis logo and the text "UNIVERSITY OF LOUISIANA Lafayette". To the right of the logo is the "UNIVERSITY BOOKSTORE" name. Further right, it says "you are not logged in" with a "login" link and "My Cart" with "0 items". A red "RAGIN' CAJUNS RED ZONE OFFICIAL TEAM SHOP" logo is in the top right corner. Below the header is a navigation bar with links for "Home", "Textbooks", "General Books", "Ragin' Cajuns Merchandise", and "Store Info". A Facebook "Like" button shows "64 people like this." and a search bar with a "GO" button. The main banner features a woman holding a stack of books and the text "RENT, BUY, OR RESERVE YOUR TEXTBOOKS ONLINE!". To the right of the banner are three smaller promotional boxes: "RENT, BUY, OR RESERVE YOUR TEXTBOOKS ONLINE!", "IT'S ABOUT THAT TIME... COMING SOON SPRING 2015", and "Now Available!". Below the banner are three more promotional boxes: "Click for Custom Frames and Gifts" with a "Design Your Frame Online!" link, a "faculty" logo, "SHOW YOUR SCHOOL SPIRIT" with a red "RAGIN' CAJUNS" t-shirt, "Click Here For SPRING 2015 Semester Extended Store Hours", and "Order Your UL Ring Today!" with an image of a gold UL ring and the text "Call or Come In To the University Bookstore TODAY!".





# Payment Options

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- Financial Aid: Pell/Loans/TOPS  
[Financial Aid Office - finaid@Louisiana.edu](mailto:finaid@Louisiana.edu)
- Scholarships  
[Scholarship Office - scholar@Louisiana.edu](mailto:scholar@Louisiana.edu)
- Self Pay – Student Cashier Center  
[bursar@Louisiana.edu](mailto:bursar@Louisiana.edu)



# Self Pay

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- In Person - Cash/Check/Money Order - Pay in Full - Long Lines
  - Student Union Room 135
- Drop Box - Check/Money Order with ULID & Statement
  - Student Union Room 135
  - Pay in Full - Partial payments are returned
  - Payable to UL Lafayette
- Mail - Checks/Money Order - Pay in Full - Payable to UL Lafayette
  - P.O. Box 44444 (Allow 7-10 days for mailing)
  - Lafayette, LA 70504
- Online - Credit card/echeck - PowerPoint presentations
  - In full
  - Payment plan - \$50 fee



# Online Payment

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- **Electronic Check / Saving**
  - FREE
- **Credit Card/Debit Card**
  - 2.85% convenience fee (Processing Company)





## Payment Plan – Tuition/Fees/Housing/Meals

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- Online only – ULINK
- 1<sup>st</sup> payment before January 9, 2019
  - 1/4th of your balance plus \$50 processing fee
- 2<sup>nd</sup> payment due BY February 1
- 3<sup>rd</sup> payment due BY March 1
- 4<sup>th</sup> payment due BY April 1

**\$20 late fee each time – do NOT purge**

Over the next year, the University will transition from its old ULink portal to a new one. As features for the new ULink are developed and ready to use, users will gain access to the new portal and will be able to complete tasks.

## Old ULink



Continue to use your CLID to access the old ULink.

### Employees

Employee profiles, payroll, benefits information, budgets, and WebAid are now in the [new ULink](#).

### Faculty

Faculty should [use the new ULink](#) to access Fall 2016 class schedules and rosters. Schedules, rosters, grades, and other tasks related to the Spring and Summer 2016 semesters will still be [accessed in the old ULink](#).

## New ULink



To access the new ULink, you will need to [use your ULID](#).

### Students

Students should [use the new ULink portal to:](#)

- Register for the Spring 2017 semester
- View statement of account and pay bills
- Manage financial aid for 2016–2017 aid year (Fall 2016, Spring 2017, Summer 2017)
- Enter work hours (time sheet)

### Employees

Employees should use the [new ULink](#) to view their employee profiles, payroll, and benefits information. Budgets and time sheets can also be accessed here.

### Advisors

Advising for Spring 2017 takes place [in the new ULink](#).



UNIVERSITY of  
**LOUISIANA**  
L A F A Y E T T E

 **Secure Login**

This secure site uses UL Lafayette credentials to allow students, faculty and staff to access various systems used on campus, such as Ulink, Moodle, and Zimbra Webmail.

**Username:**

C00021684

[Where can I find my ULID?](#)

**Password:**

••••••••

[I forgot my password](#) | [Activate my account](#)

**LOG IN**

# Go to the Tuition and Aid tab

The screenshot shows the ULink website interface. At the top, there is a navigation menu with options: File, Edit, View, Favorites, Tools, Help. Below this are utility links: Logging Out, CPA Academy, Suggested Sites, and Web Slice Gallery. The main header features the ULink logo and a red-tinted illustration of a university building. A left-hand navigation menu lists various services, with 'Tuition & Aid' highlighted in red. A large red arrow points from the top instruction to this menu item. The main content area is titled 'TUITION & AID' and contains several sections: 'Tuition & Statement of Account' (with links for viewing statements/bills and 1098T forms), 'Financial Aid & Scholarship Info' (with links for current student scholarships and types of aid), 'Manage Financial Aid & Scholarships' (with links for requirements, awards, and shopping sheets), and 'Contact Us'.

File Edit View Favorites Tools Help

Logging Out CPA Academy Suggested Sites Web Slice Gallery

**ULINK**  
UNIVERSITY OF LOUISIANA AT LAFAYETTE PORTAL

Home  
Employee  
Budget & Finance  
Academics  
Registration  
**Tuition & Aid**  
Campus Services  
Time Entry  
Banner Search

**TUITION & AID**

ULink / Tuition & Aid

**Go to the Tuition and Aid Tab**

**Tuition & Statement of Account**

View your statement or pay your bill

1098T Tax Form

**Financial Aid & Scholarship Info**

Scholarships available for current students

Types of financial aid available for current students

**Manage Financial Aid & Scholarships**

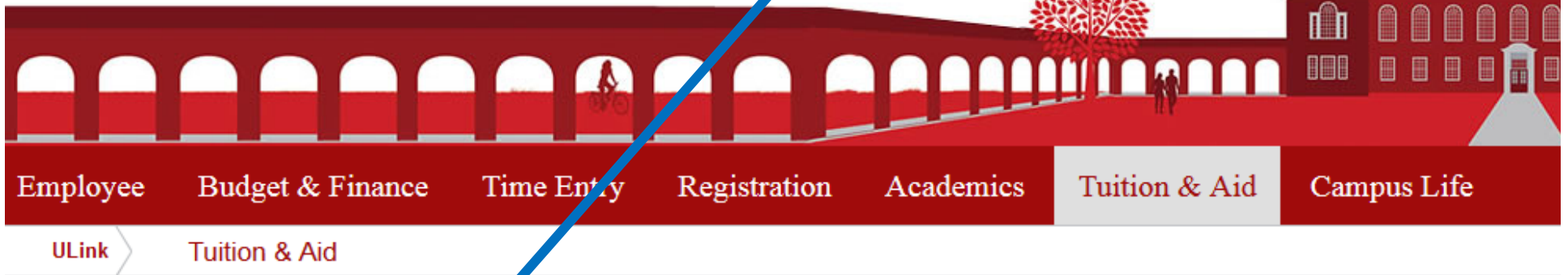
Check my outstanding requirements, holds and academic progress

My financial aid and scholarship awards

View my federal shopping sheet

**Contact Us**

Click on the View your statement or pay your bill link



**Tuition & Statement of Account**

[View your statement or pay your bill](#)

[1098T Tax Form](#)

**Financial Aid & Scholarship Info**

[Scholarships available for current students](#)

[Types of financial aid available for current students](#)

**Maintenance requirements for your scholarship**

If you are receiving any academic scholarships, view the terms and conditions of your

**Manage Financial Aid & Scholarships**

[Check my outstanding requirements, holds and academ](#)

[My financial aid and scholarship awards](#)

[View my federal shopping sheet](#)



# Statement and Payment Center



Statement & Payment Center

Logged in as

| Logout

- My Account
- Make Payment
- Payment Plans
- Deposits
- Help

## Announcement

Welcome to the University of Louisiana at Lafayette!! For More information on payment plans, please click the link. [Payment Plans](#)

## Student Account

ID: xxxxx1152

Balance	\$9,036.27
Estimated Financial Aid	\$4,700.00
Balance Including Estimated Aid	\$4,336.27

[Make Payment](#)

[View Activity](#)

[Enroll in Payment Plan](#)

## Statements

Your latest eBill Statement  
Statement (3/15/17) - \$0.00

[View](#)

## Term Balances

Fall 2017	\$5,500.00
Summer 2017	-\$1,163.73

## My Profile Setup

Authorized Users

My Payment Profile

Notifications

# Pay in Full



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[View Activity](#)

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Statement (3/15/17) - \$0.00

[View](#)

## Term Balances

Fall 2017	\$5,500.00
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## My Profile Setup

[Authorized Users](#)

[My Payment Profile](#)

[Notifications](#)

# Select a semester



Statement & Payment Center

Logged in as:

Logout



My Account

Make Payment

Payment Plans

Deposits

Help

My Profile

## Account Payment

Amount	Payment method	Confirmation	Payment Receipt
--------	----------------	--------------	-----------------

Select Payment

Pay by term:

Summer 2017

\$3,836.27

\$3,836.27

Fall 2017

\$5,500.00

\$5,500.00

Payment date: 6/20/17

Memo:

Continue

# Select a payment method



Statement & Payment Center

Logged in as:

Logout



My Account

Make Payment

Payment Plans

Deposits

Help

My Profile

## Account Payment

Amount	Payment method	Confirmation	Payment Receipt
--------	----------------	--------------	-----------------

### Select Payment Method

Payment amount: \$3,836.27

Payment method:

Select Payment Method

Select

Back

Cancel

\*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

# Payment Plan



Statement & Payment Center

Logged in as:

| Logout

- Home
- My Account
- Make Payment
- Payment Plans
- Deposits
- Help

## Announcement

Welcome to the University of Louisiana at Lafayette!! For More information on payment plans, please click the link. [Payment Plans](#)

## Student Account

ID: xxxxx

Balance	\$14,036.27
Estimated Financial Aid	\$4,700.00
Balance Including Estimated Aid	\$9,336.27

Make Payment

View Activity

Enroll in Payment Plan

## Statements

Your latest eBill Statement  
Statement (3/15/17) - \$0.00

View

## Term Balances

Fall 2017	\$5,500.00
Summer 2017	\$3,836.27

## My Profile Setup

Authorized Users

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Notifications



# AUTOMATIC PAYMENTS

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## Set up Automatic Payments

Would you like to set up payments to be made automatically on the dates shown above?

- Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.
- No, I don't want to set up payments. I will come back and make each payment on or before the due date.

Continue

Back

Cancel

# FERPA – Authorized User



Statement & Payment Center

Logged in as: [redacted] | Logout

- Home
- My Account
- Make Payment
- Payment Plans
- Deposits
- Help

## Announcement

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[Make Payment](#)

[View Activity](#)

[Enroll in Payment Plan](#)

## Statements

Your latest eBill Statement  
Statement (3/15/17) - \$0.00

[View](#)

## Term Balances

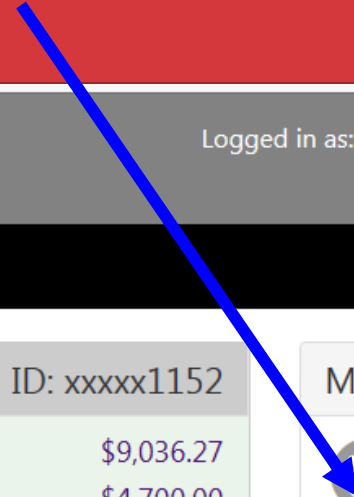
Fall 2017	\$5,500.00
Summer 2017	-\$1,163.73

## My Profile Setup

[Authorized Users](#)

[My Payment Profile](#)

[Notifications](#)



# FERPA – Authorized User



Statement & Payment Center

Logged in as

| Logout



My Account

Make Payment

Payment Plans

Deposits

Help

My Profile

## Authorized Users

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

▼ Add Authorized User

E-mail address of the authorized user:

Would you like to allow this person to view your billing statement and account activity?

Yes  No

Would you like to allow this person to view your 1098-T tax statement?

Yes  No

Would you like to allow this person to view your payment history and account activity?

Yes  No

Continue

Cancel





# AUTHORIZED USERS

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- Reminder emails - Next payment is due
- 1098T Tax Form
- Monthly Statements (ebill)
  - Important reminders will be on the bottom of the statement (Deadlines for Holds and Collections)
- FERPA – only for Statement and Payment Center & Bursar's office

# My Account - Statements



Statement & Payment Center

Logged in as:

Logout



My Account

Make Payment

Payment Plans

Deposits

Help

Ann

- Current Activity
- Statements
- Account Payment
- Payment History
- Consents and Agreements

Welcome to the University of Louisiana at Lafayette's online payment portal. If you are having trouble with your account, please click the link. Payment Plans

Student Account

ID: xxxxx1152

Balance	\$14,036.27
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Fall 2017	\$5,500.00
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My Profile Setup



Authorized Users



My Payment Profile



Notifications



[My Account](#)

[Make Payment](#)

[Payment Plans](#)

[Deposits](#)

[Help](#)

[My Profile](#)

## Statements

Please make sure your browser's pop-up blocker is disabled before you view a statement.

Select the statement to view:

03/15/2017 

[View](#)

### Most Recent Billing Statement

Current balance includes activity since your last statement, including recent payments and new charges.

Account Description	Statement Date	Statement Amount	Current Balance	Action
Student Account Statement	3/15/17	\$0.00	\$9,336.27	<a href="#">View</a>   <a href="#">Pay</a>

### Account Activity Since Last Statement

Click a column header to sort the entries.

Description	Code	Date	Amount ( \$ )
▸ Tuition Deferment	XDFR	6/2/17	\$0.00
▸ TUITION			\$16,418.42
▸ FEES			\$737.58
▸ INSURANCE			\$14.00



# POWERPOINTS

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Powerpoint presentations on our  
website to assist you

<https://bursar.Louisiana.edu>



RS 47:1676

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# Financial Obligation Policy

State of Louisiana mandates

- ❖ 60 days from end of semester
- ❖ Student's account
- ❖ Attorney General's office for collections
- ❖ Additional 33% Collections fee

# Office of the Bursar Student Cashier Center

now located at



INFORMATION

INFORMATION

**Refunds - Other/Overages**

**Refunds due to resignation**

**Direct Deposit**

**Athlete Off-Campus  
Scholarship**

**Return Funds to Lender  
(Current Semester Only)**

**Stop Payment Form**

## ***Payment Information***

Our payment process has changed. You can view our tutorials on the new processes by clicking on the links below. If you have not activated your account

Home

## **Student Disbursements**

Student Disbursements is responsible for:

- Refunding any overages due to financial aid funds, scholarships, stipends, off-campus athletic checks, etc
- Collecting information for Direct Deposit of student refunds and payroll.

We strive for accuracy to insure funds are distributed to students and parents. We are here to help any student whom has inquiries into funds on student accounts.

We are located in Student Union, Room 135

Our Contact information is as follows:

Student Union, Room 135  
P.O. Box 44444  
Lafayette, LA 70504

## **Toolbox**

- i** What do I owe?
- ✓** Pay my tuition
- ➔** Critical dates & deadlines
- i** Where is my financial aid?
- i** Where's my refund?

## ***Find it Fast***

- » Admissions
- » Transcripts/Registrar
- » Housing and Meal Plans
- » Financial Aid/Loans
- » Graduate School



# Refunds

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- ❖ Drop a class after paying - before January 23
- ❖ Resign from University - before 2/5 (partial)
- ❖ Over payment from loans, grants or scholarships



# Refund/Overages

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## 3 Ways to receive your refund

- ✦ Direct Deposit - Recommended
- ✦ Check in the mail
- ✦ Credited to your card





# Direct Deposit

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- ❖ Form (packet/website/office)
- ❖ Voided check or letter from your bank
- ❖ Must be the Student's Bank Account
- ❖ Advantages:
  - ❖ Faster than mail
  - ❖ Avoid lost checks - 30 days waiting period

**THANK YOU FOR YOUR ATTENTION**

<https://bursar.Louisiana.edu>

[bursar@louisiana.edu](mailto:bursar@louisiana.edu)


**337-482-6385**

# Theresa Cormier



UNIVERSITY OF LOUISIANA AT LAFAYETTE  
**OFFICE OF STUDENT FINANCIAL AID**  
*Enrollment Management Division*



EXPLORE 

[About Us](#)

[Apply for Aid](#)

[Eligibility & Policies](#)

[Types of Aid](#)

[Cost to Attend](#)

[Forms](#)

## ***Pursue Your Dreams***

We are committed to removing financial barriers to help you earn a college degree. We'll help you find the financial aid you need.

