



DIRECT DEPOSIT FORM

To take advantage of the Direct Deposit service:

In person, by mail, or emailed from University email address: Please submit this completed authorization sheet and a preprinted voided check or typed direct deposit form from your bank by dropping off to the Student Cashier Center located in The Student Union Room 135, mailing to address above, or emailing to bursar@louisiana.edu (from University email address). If emailing, include a copy of your ULID or valid Driver's License.

The account used must be an account that has your name on it. The voided check or direct deposit form must not be a check or form that was handwritten.

We may deposit the balance due to students and/or student payroll funds. Please check one or both and specify if you want refunds or payroll deposited into checking or savings.

Refunds on my student account and/or **Student Payroll**
 Checking or **Savings**

I confirm that the bank account information I am submitting is my personal bank account information. I authorize the University of Louisiana at Lafayette to deposit funds into my account. If banking information given is an incorrect account, it is my responsibility to inform the University of Louisiana at Lafayette's Disbursements Office for future deposits. In the event of an error, I authorize the University of Louisiana at Lafayette to debit my bank account. I also understand that I will be notified of any transactions that affects my bank account.

All future refunds will be deposited in this manner so please ensure the bank account information remains current.

Please allow 7-10 business days for the direct deposit form to be processed.

(Signature)

(Date)

(Print Name)

(Phone Number)

(ULID)