



Graduate Assistantship Opening

The **College of Nursing and Health Sciences** invites applications from graduate students pursuing a master's degree to fill the following applied Graduate Assistant position for Spring 2026.

Reporting to the Associate Dean and Graduate Coordinator, this applied Graduate Assistantship (GA) is located in the College of Nursing and Health Sciences, with dual locations, in V.L. Wharton Hall and Moncus Hall.

Primary Duties and Responsibilities:

The graduate student hired for this assistantship position will be responsible for supporting the simulation labs by:

- Preparing the simulation labs for scenario execution.
- Participating in simulation scenarios, as needed.
- Breaking down and cleaning simulation equipment post-scenario execution.
- Managing AV equipment, stocking and inventory simulation center supplies, and relocating simulation equipment as needed.
- Proctoring exams for extended-time students.
- Generating, updating, and assessing reports and surveys.
- Assisting with special projects and performing other work as directed by the Graduate Coordinator, Director of the SON, Associate Dean, and/or the Dean of the CONHS.

Eligibility and Additional Considerations:

Students in **all master's-level graduate programs** with a direct connection to the duties above are eligible to apply.

Applicants must be UL Lafayette graduate students in good academic standing who have been admitted unconditionally.

Additional preferred qualifications include:

- Knowledge of Microsoft Office: Excel, PowerPoint, Word.
- Excellent oral, written, and interpersonal communication skills; English fluency required.
- Ability to work with a diverse population of nursing students, as well as faculty and administration.
- Understand the principles of learning, motivation, and timeliness.
- Must be well organized, a self-starter, and self-directed.
- Ability to work under pressure to meet deadlines.

- Capable of working unsupervised and as part of a team.

Appointment also **requires full-time graduate enrollment** and **completion of 20 hours of in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of the appointment beyond Spring 2026 is contingent upon successful completion of assistantship duties, satisfactory progress toward the degree, and/or budgetary considerations.

If you are an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement.

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels. Assistantship stipend and tuition/fee waiver benefits will be prorated to the start date.

- For the 2025-2026 academic year, the minimum stipend is \$1,150 per month for master's students, totaling \$11,500 paid over ten months.
- The value of tuition/fee waiver for an academic-year assistantship in 2025-2026 is at least \$11,202 for U.S. resident graduate students and \$27,674 for non-resident international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, this benefit is even higher.
- The accompanying fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send a letter of application/interest and resume or CV to Dr. Jennifer Lemoine, Associate Dean of the College of Nursing and Health Sciences, at jennifer.lemoine@louisiana.edu. Questions should also be addressed to Dr. Lemoine. Take care to provide your availability to meet with Dr. Lemoine during the week of January 5-9 for an in-person interview.

To ensure full consideration, apply by January 5. Review of applications will begin at that time and will continue until the position is filled.