



Graduate Assistantship Opening Student Support Services-Regular in the Department of Special Services

The **Department of Special Services and the Student Support Services-Regular Program** invites applications from master's-level graduate students to fill a graduate assistantship (GA) position. This position will report to the Associate Director of On-Campus Trio Programs/Director of Student Support Services-Regular Program.

Within the Department of Special Services, Student Support Services – Regular Program (SSSR) is funded by the U.S. Department of Education for up to five years. Our current funding cycle is 2020-2025, and thus the remaining funding for the program will extend to August 31, 2025. We are currently awaiting funding for 2025-2030. You may learn more about SSSR and the Trio Programs by visiting the U.S. Department of Education website.

Primary Duties and Responsibilities:

SSSR is looking for an energetic, social media savvy graduate student to support the undergraduate students served by SSSR through communications and academic resource assistance. SSSR students qualify for SSSR by at least one of the following criteria: first-generation college student, students who are receiving a Pell Grant, and students with disabilities. Duties may include data entry, student participant record management and analysis, workshop presentations to SSSR students, creation of event flyers and social media content, and SSSR student recruitment initiatives.

Eligibility and Additional Considerations:

Graduate assistantship appointments with the **Department of Special Services and the Student Support Services-Regular Program** are for the academic year and usually begin in the Fall semester. This position will begin **August 2025**.

Students pursuing **Counseling MS, Communicative Disorders MS, Communication MS, and Education (all master's)** graduate programs are eligible to apply. Consideration may be given to graduate students pursuing another degree program with research focus with direct connection to the duties described above.

Applicants must be UL Lafayette graduate students in good academic standing who have been admitted unconditionally.

Appointment also **requires full-time graduate enrollment** and **completion of 20 hours of in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of the appointment in and beyond Spring 2026 is contingent upon successful completion of assistantship duties, satisfactory progress toward degree, and/or budgetary considerations.

If an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement.

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels.

- For the 2025-2026 academic year, the minimum stipend is \$1,150 per month for master's students, totaling \$11,500 paid over ten months.
- The value of tuition/fee waiver for an academic-year assistantship in 2025-2026 is at least \$11,202 for U.S. resident graduate students and \$27,674 for non-resident international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, this benefit is even higher.
- The accompanying fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send letter of application and resume to warren@louisiana.edu.

Questions should be directed to Kim Warren, Associate Director of On-Campus TRIO Programs/Program Director of Student Support Services Regular, at warren@louisiana.edu.

To ensure full consideration apply by July 16. Review of applications will begin at that time and will continue through interviews and until the position is filled.