



UL-Lafayette requires that all degree-seeking international students complete the **Chronological Record of Education Form** as part of the admissions process. This form is a summary of all of your academic pursuits including, but not limited to, all schools ever attended, classes taken, certificates earned, examinations passed, graduations, and work experience. **Academic coursework that is ‘in-progress’ must also be included.**

As you complete the form, please consider the following:

1. Use ink and print very legibly. **DO NOT EQUATE your education to the U.S. system.**
2. **COLUMN 1:** Fill in the appropriate year on each line for every school year you attended. Begin with your first level of primary school.
3. **COLUMN 2:** Write your age. Perhaps you were six years old when you went to school for the first time, so write six on the first line. Continue by putting your correct age for each grade you attended.
4. **COLUMN 3:** Lists the actual years you attended school - Your first year is No. 1, your second year is No. 2, etc.
5. **COLUMN 4:** Indicate for each school year, the grade, form, class, or level that you attended that year.
6. **COLUMN 5:** Write the kind of school you attended such as Grammar School, Lycée, Senior Middle School, gymnasium, École Superieure, Trade School, College Preparatory, High School, Teacher's College, University. **If you did not attend school, indicate what your activities were during that time (working, traveling, etc.)**
7. **COLUMN 6:** Write the name of any examination(s) you passed or certificate(s) you obtained at the end of that school year. For example, if you completed high school at the close of your twelfth year, on that line write "G.C.E.", "Bachillerato", "Baccalaureate", "Abitur", "Higher School Certificate", "Bachelor's Degree," etc., whatever is applicable in your case.

**NOTE: This form must be completed through the current time. For example, if you graduated from high school in 2010, please indicate what you have done from 2010 – the present time.**

Please read this form carefully and sign it in the space provided.

I, \_\_\_\_\_, certify that the attached is a true, accurate, and comprehensive  
(Print name)

list of all the educational credentials and work experience I have accrued throughout my life until this point.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to: [iep@louisiana.edu](mailto:iep@louisiana.edu)

OR Intensive English Program  
University of Louisiana at Lafayette  
620 McKinley Street  
Student Union - Room 136  
Lafayette, LA 70504

**To be completed by student:**

Print your full name as it is listed on your passport/visa:

\_\_\_\_\_  
(Last Name/Family Name)

\_\_\_\_\_  
(First Name)

\_\_\_\_\_  
(Middle Name)

CALENDAR YEAR	YOUR AGE	YEARS IN SCHOOL	GRADE/LEVEL	TYPE OF SCHOOL/ACTIVITY	CERTIFICATIONS and/or GRADUATIONS
		1			
		2			
		3			
		4			
		5			
		6			
		7			
		8			
		9			
		10			
		11			
		12			
		13			
		14			
		15			
		16			
		17			
		18			
		19			
		20			

\*Please add additional pages of this document if you require them.