



**Graduate Research Assistantship Opening
Edith Garland Dupré Library / Library IT Systems Department**

The Edith Garland Dupré Library / Library IT Systems Department invites applications from master's degree-seeking graduate students to fill the following applied graduate research assistantship for Spring 2025.

The graduate student appointed to this applied GRA position reports to the IT Coordinator and aids with administrative and technical responsibilities of the Library IT Systems Department, including the library's web presence, electronic resources, and emerging technology initiatives.

Environment:

An assistantship in Dupré Library is an exciting learning opportunity for a student currently pursuing a graduate degree in a computing-related discipline and provides:

- Advancement of research skills in a learning environment with different technologies.
- A professional position that helps to build the experience and skills employers seek.
- Practical hands-on research with library and information databases and systems.
- Exposure to unique library applications and workflows throughout library departments.

Primary Duties and Responsibilities:

Graduate students hired in assistantship positions in Edith Garland Dupré Library / Library Systems Department have the following duties and responsibilities.

- Test the performance of online databases for proper functionality.
- Inspect the library websites for broken links.
- Troubleshoot issues reported by library faculty and staff.
- Maintain and deploy hardware.
- Conduct library equipment inventory.
- Utilize reports from the integrated library system to update informational online listings.
- Build a research guide on a subject of interest that would benefit fellow students.
- Recommend improvements to the library websites.
- Research APIs and custom add-ons for existing platforms.
- Explore recent technologies to support library operations and services.
- Collaborate with other library departments on special projects.

Eligibility and Additional Considerations:

Graduate assistantship appointments with Edith Garland Dupré Library are limited to the academic year, and this vacancy is to fill an assistantship opening for Spring 2025.

Students in **Computer Science and Informatics** graduate programs are eligible to apply. Consideration also may be given to graduate students pursuing a degree program and research focus with direct connection to the duties described above.

Appointment requires unconditional admission, full-time graduate enrollment, and satisfactory completion of 20 hours of **in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of appointment beyond Spring 2025 is contingent upon successful completion of assistantship duties, satisfactory progress toward degree, and/or budgetary considerations and approval.

If an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement.

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels.

- For the 2024-2025 academic year, the minimum academic-year stipend for master's students is \$11,500 paid over ten months. For doctoral students, the minimum academic-year stipend is \$20,000 paid over ten months.
- Using 2024-2025 tuition and fee rates, the tuition/fee waiver for an academic-year assistantship is valued at \$10,514 for U.S. resident graduate students and \$26,198 for non-resident/international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, the value of this benefit is even higher.
- The assistantship fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send a letter of application/interest, resume or CV, and contact information for professional references to the Search Committee at **duprelibrary@louisiana.edu**.

Only emailed application packets will be accepted. No in-person applications, please.

Questions should be directed to Laurie Vanderbrook, IT Coordinator, at laurie.vanderbrook@louisiana.edu.

Review of applications will begin immediately.