



Graduate Research Assistantship Opening Office of Research Integrity

The Office of Research Integrity assists the University with regulatory compliance to Federal and State laws, regulations and guidelines that affect University Researchers.

The Office of Research Integrity invites applications from graduate students with strong research skills to fill a graduate research assistantship position.

Primary Duties and Responsibilities:

The graduate student hired into this position will assist with screening research position applicants. The ideal candidate will be a doctoral student familiar with retrieving information from sites such as Google Scholar, ResearchGate, and LinkedIn. Responsibilities will include reviewing curriculum vitae and resumes to ensure the accuracy of publication lists, utilization of an office software program (Visual Compliance) to compare names to the Federal Government's restricted party lists and document the items reviewed, additional restricted party research on co-authorship or affiliated research entities. All resources used, fact patterns and logic of search must be documented. Understanding of confidentiality requirements is essential.

Eligibility and Additional Considerations:

Graduate assistantship appointments with Undergraduate Recruitment are for the academic year, beginning in Fall 2024.

Students in **Educational Leadership, MBA, Criminal Justice, Computer Science, History, and Informatics** graduate programs are eligible to apply. Consideration may be given to graduate students pursuing a degree program and research focus with direct connection to the duties described above.

Appointment requires unconditional admission, full-time graduate enrollment, and satisfactory completion of 20 hours of **in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of appointment to Spring 2025 and beyond is contingent upon successful completion of assistantship duties, satisfactory progress toward degree, and/or budgetary considerations.

If an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement.

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels. **Fall 2024 stipends and tuition/fee waiver will be prorated to start dates after August 21.**

- For the 2024-2025 academic year, the minimum academic-year stipend is \$11,500 paid over ten months. For doctoral students, the minimum academic-year stipend is \$20,000 paid over ten months.
- Using 2024-2025 tuition and fee rates, the tuition/fee waiver for an academic-year assistantship is valued at \$10,514 for U.S. resident graduate students and \$26,198 for non-resident/international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, the value of this benefit is even higher.
- The assistantship fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send a letter of application/interest, resume or CV, and contact information for professional references to robin.broussard@louisiana.edu. Questions should be directed to **Dr. Robin Broussard, Director, Office of Research Integrity**, at robin.broussard@louisiana.edu.

Review of applications will begin immediately.