



Graduate Assistantship Opening

Advance / Student Center for Research, Creativity and Scholarship

The Student Center for Research, Creativity and Scholarship invites applications from master's or PhD degree seeking graduate students to fill the following graduate assistantship positions.

Primary Duties and Responsibilities:

As members of the SCRCs team, graduate students appointed to assistantship positions in Advance gain valuable experience in program development, technology implementation, and cross-departmental collaboration. These positions offer a unique opportunity to contribute to a dynamic program and develop a diverse skill set applicable to diverse career paths.

ASRE Pathways Systems GA: The graduate student appointed to this graduate assistantship role supports the ongoing development and implementation of a co-curricular transcript that documents undergraduate research experiences. This role is essential for ensuring the accurate tracking and assessment of ASRE Pathways across all departments and colleges. Its work includes, but is not limited to, collaborating broadly with the ASRE Manager to implement, enhance, and promote the co-curricular transcript; training on the Campus-Group application system to ensure accurate data collection, entry, and management; leading training and support to faculty and staff on the use of the Campus Group's application necessary for tracking and assessing ASRE Pathways; communicating with students to answer general questions and provide updates related to ASRE Pathway completion; compile and present data collected from students and faculty relate to ASRE Pathways process and completion, and participate in all SCRCs activities.

Communications Support GA: The graduate student appointed to this graduate assistantship role supports the continued expansion of the Advance website and online/social media presence. In doing so, they will provide critical support as SCRCs transitions to the new University website domain and thus will be required to be trained as a web ambassador. The position is further charged with promoting undergraduate research in all colleges and centers from across the University in an online environment; using our online platforms to increase awareness and participation by undergraduate students and faculty in Advance/SCRCs funding opportunities and programming; and participating in all SCRCs activities, contributing to projects beyond these direct responsibilities to support a dynamic and evolving undergraduate research center.

Eligibility and Additional Considerations:

Graduate assistantship appointments with the Student Center for Research, Creativity and Scholarship are for the academic year, beginning in August 2024.

Students pursuing **a graduate degree or research focus with demonstrated direct connection to the mission of SCRCs and/or the duties** described above are eligible to apply.

Appointment requires unconditional admission, full-time graduate enrollment, and satisfactory completion of 20 hours of **in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of appointment to Spring 2025 and beyond is contingent upon successful completion of assistantship duties, satisfactory progress toward degree, and/or budgetary considerations.

If an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement.

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels.

- For the 2024-2025 academic year, the minimum stipend is \$1,150 per month for master's students, totaling \$11,500 paid over ten months.
- While the 2024-2025 tuition and fees are not yet set, using 2023-2024 rates, the tuition/fee waiver for an academic-year assistantship is valued at \$10,184 for U.S. resident graduate students and \$25,610 for non-resident international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, this benefit is even higher.
- The accompanying fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send a letter of application that demonstrates a direct connection between their graduate degree program or research focus to the SCRCs mission and/or duties above, resume or CV, and contact information for professional references to advance@louisiana.edu. Questions should be directed to **Jessica Thibodeaux at Jessica.thibodeaux@louisiana.edu**.

Review of applications will begin **August 7, 2024**.