



Graduate Assistantship Opening Center for Louisiana Studies

The **Center for Louisiana Studies** is an interdisciplinary research, publication, and outreach facility whose goal is to foster collaborative-cooperative work among researchers and institutions and preserve such material for other researchers and future generations.

The Center for Louisiana Studies invites applications from master's degree seeking graduate students to fill the following graduate research assistantship position(s).

Primary Duties and Responsibilities:

- 1) Graduate students hired in assistantship positions in the Center for Louisiana Studies will be assigned various projects within the center, including but not limited to publication projects, assist in the graphic design of book covers and marketing materials, assisting in planning conferences and other center-sponsored events, organizing, cataloging, and digitizing archive materials, and active acquisition of new archive material in the form of interviews, filming, and recording.
- 2) Graduate students hired in assistantship positions in the Center for Louisiana Studies will be assigned various projects within the center, including but not limited to website creation, changes, and corrections (Drupal, Shopify, and WordPress), organizing, cataloging, and digitizing archive materials, and active acquisition of new archive material in the form of interviews, filming, and recording. Special consideration given to applicants with proficiency in French and English.

Eligibility and Additional Considerations:

Graduate assistantship appointments with the Center for Louisiana Studies are for the academic year, beginning in August 2024.

Students in **Architecture** and **Informatics** graduate programs are eligible to apply. Consideration also may be given to graduate students pursuing a degree program and research focus with direct connection to the duties described above.

Appointment requires unconditional admission, full-time graduate enrollment, and satisfactory completion of 20 hours of **in-person, on-campus** duties each week during the academic terms. Appointment does not require completion of duties when classes are not in session (i.e., during intercessions and student breaks).

Continuation of appointment to Spring 2025 and beyond is contingent upon successful completion of assistantship duties, satisfactory progress toward degree, and/or budgetary considerations.

If an international graduate student, your visa status may place restrictions on your employment eligibility; if you are not certain if your visa status permits holding an assistantship, contact the Office of International Affairs in the Division of Global Engagement

Compensation:

Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to University minimum levels.

- For the 2024-2025 academic year, the minimum stipend is \$1,150 per month for master's students, totaling \$11,500 paid over ten months. For doctoral students, the minimum stipend is \$2,000, totaling \$20,000 paid over ten months.
- While the 2024-2025 tuition and fees are not yet set, using 2023-2024 rates, the tuition/fee waiver for an academic-year assistantship is valued at \$10,184 for U.S. resident graduate students and \$25,610 for non-resident international graduate students enrolled in 9 graduate credit hours per semester. For students taking more credits, this benefit is even higher.
- The accompanying fee waiver does not cover 100% of the supplemental insurance fee for international students on F-1, J-1, or other non-immigrant visas.

To Apply:

Send a letter of application/interest, resume or CV, and contact information for professional references to cls@louisiana.edu. Questions should be directed to John Sharp, Assistant Director for Research at cls@louisiana.edu.

Review of applications will begin immediately.