

LIVING ON-CAMPUS HANDBOOK

2026-2027



UNIVERSITY of
LOUISIANA
L A F A Y E T T E

**University Housing and
Residential Life**

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The Offices of University Housing and Residential Life are responsible for all aspects of on-campus living. There are six residence halls, three apartment complexes, and one support hall that make up University Housing and accommodate approximately 3,400 undergraduate and graduate students each semester. All of our communities are single student housing with the exception of The Cottages at Cajun Village apartments.

Students are responsible for all regulations and outlines in this handbook, in the Housing Room and Meals Contract, in the University Code of Student Conduct and Appeal Procedures, in the University Student Handbook, and at area, hall, or floor meetings. We encourage our residents to know and understand their rights and responsibilities as members of our communities, and to become involved as leaders within their residence hall or apartment community.

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WELCOME HOME!

Welcome to University Housing & Residential Life at the University of Louisiana at Lafayette!

Whether this is your first semester on campus or you're returning for another year, we're excited to have you here. Your home on campus is more than a room. It's a place to build friendships, discover your community, get involved, and create memories that will last long after graduation.

Living on campus is an experience you get to shape. Say hello to your neighbors. Get involved in your community. Try something new. Ask questions. And when you need a little help along the way, know that your Housing & Residential Life team is here for you.

This handbook is your guide to making the most of your on-campus experience. Inside, you'll find information about your community, roommates, safety, policies, housing procedures, and the resources available to support you.

Take a few minutes to get familiar with the information inside, and keep this guide handy throughout the year. Some answers you may need today, while others may come in handy later.

We're glad you're part of the Ragin' Cajun community. Let's make it a great year!



Dawn Miller
Director of Property Management



Maylen Aldana, Ph.D.
Director of Residential Life



HOUSING & RES LIFE

MEET THE STAFF

LIVE-IN STAFF

RESIDENTIAL ASSISTANTS (RAs):

RAs are students who live in and are responsible for a specific section of their community. They build connections with residents, provide support, serve as a resource for questions and concerns, and plan programs. RAs conduct daily rounds and are trained to respond to emergencies within their communities.

COMMUNITY DIRECTORS (CDs):

CDs are responsible for supporting a specific community. They supervise RAs, plan community programs, connect students with campus resources, mediate roommate conflicts that cannot be resolved at the RA level, and respond to emergencies involving students in their communities.

AREA COORDINATORS (ACs)

ACs are full-time professional staff who live on campus and provide support and direction for residents and their communities. They supervise Community Directors and Resident Assistants while helping foster students' connections to the University.

SUPPORT STAFF

PROPERTY MANAGERS (PMs)

Property Managers are full-time professional staff who oversee building facilities, maintenance. They supervise custodians and Property Assistants and work to ensure residential facilities and common spaces are clean, comfortable, and well maintained.

PROPERTY ASSISTANTS (PAs)

PAs are students who support the front desk operations of our residential buildings and help ensure that residents and guests are properly checked in and authorized to enter. They can report maintenance concerns and connect students with RAs or other staff when additional assistance is needed.

CUSTODIANS

Custodial staff help maintain clean and comfortable residential communities. In the residence halls, they clean common areas regularly such as lobbies, bathrooms, hallways, and stairwells. In the apartments, they maintain breezeways and community grounds.

PROFESSIONAL STAFF

HOUSING ADMINISTRATION

Housing Administration supports the operations that make living on campus possible, including housing applications, assignments, contracts, room changes, billing, and other housing processes. They are a resource for questions about your housing assignment, application, contract, or account.

RES LIFE ADMINISTRATION

Res Life Administration oversees the residential experience and supports students and residential communities. Staff supervise and support residential staff, address student and community concerns, assist with conduct and emergency situations, and provide additional support when concerns cannot be resolved at the community level.

COMMUNITY LIVING

BE A GOOD NEIGHBOR.

Living on campus at UL Lafayette means becoming part of a vibrant, supportive, and diverse residential community. Our on-campus housing is intentionally designed to foster a safe, inclusive, and academically enriching environment where students can thrive both personally and intellectually. In alignment with the University's mission, the Offices of University Housing and Residential Life are committed to maintaining a community that promotes academic achievement, individual growth, and responsible citizenship. Students are expected to uphold the standards outlined in this Housing Handbook and the Housing Room and Meals Contract. We encourage all residents to be informed about their rights and responsibilities and to take an active role in shaping a positive living environment through leadership, service, and daily interactions with fellow residents.

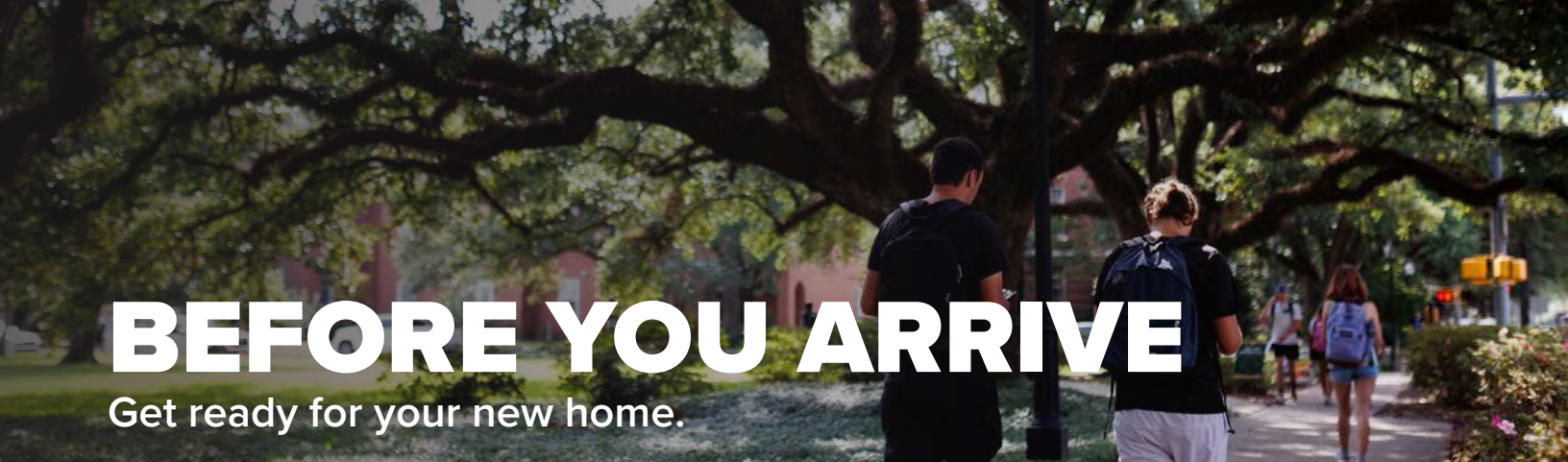
Title IX and Office of Civil Rights

Title IX of the Education Amendments of 1972 prohibits sex discrimination in educational programs and activities at institutions receiving federal financial assistance. UL Lafayette is committed to providing an educational and working environment free from discrimination, including sexual harassment, sexual assault, dating violence, and other forms of sexual misconduct.

In compliance with Title IX, UL Lafayette ensures that all students, regardless of gender, have equal access to opportunities and resources across all areas of campus life. This includes admissions, academics, athletics, housing, extracurricular activities, financial aid, student services, and support for pregnant and parenting students.

To maintain compliance, the University has designated a Title IX Coordinator responsible for overseeing investigations, responding to complaints, and supporting institutional efforts to prevent and address gender-based discrimination. Policies and procedures are in place to educate the campus community and ensure a fair and transparent process for all parties involved.

All Residential Life and Housing staff are mandatory reporters, meaning they are required to report any incident that may involve a Title IX violation. For more information, including policies, procedures, and available support services, please visit titleix.louisiana.edu.



BEFORE YOU ARRIVE

Get ready for your new home.

WHAT TO BRING

Packing for college can feel overwhelming. Use this list as a starting point, and remember that you don't need to bring everything at once. Pack what will help you feel comfortable, organized, and ready for life on campus.

Bedroom & Organization

- Bedding and linens: Twin XL for residence halls and Legacy Park; Full XL for The Heritage
- Storage containers that fit under your bed
- Clothing hangers
- Door mirror
- Alarm clock
- Padlock for your armoire: only for Baker, Huger, and Agnes Edwards Halls
- White sticky tack, dorm tape, or Command Strips for hanging décor
 - *Note: Command Strips can damage walls if they are not removed properly.*

Bathroom & Personal Care

- Shower curtain and shower curtain rings (shower rod is provided)
- Towels and toilet paper
- Toiletries and personal hygiene products, including soap, shampoo, deodorant, tissues, toilet paper, and grooming supplies
- Hair dryer, curling iron or straightener
- Shaver
- Plunger

Laundry

- Laundry basket or hamper (consider one with wheels)
- High-efficiency (HE) laundry detergent and dryer sheets

Cleaning Supplies

- Broom, dustpan, and mop
- Small vacuum
- Paper towels and disinfecting wipes
- Other basic cleaning supplies

Kitchen & Dining

- Reusable dishes, cups, and utensils
- Microwave and mini refrigerator, if desired

Technology

- Laptop
- Printer with a wired connection, if desired (computer labs with printers are available across campus)
- Smart TV or TV with a streaming device, such as a Fire TV Stick
- Power strips and extension cords

Helpful Extras

- Collapsible rolling cart: useful for move-in and move-out, as well as transporting groceries and supplies between your vehicle and building
- Thermometer
- Basic first-aid and over-the-counter supplies, such as Band-Aids and pain relievers

Appliances You Can Bring

- The following appliances are permitted when they are properly cleaned and stored:
 - Air fryers
 - Beverage and coffee makers, such as a Keurig, with an automatic shut-off
 - Slow cookers with an automatic shut-off
 - Rice cookers
 - Air freshener plug-ins, such as Wallflowers

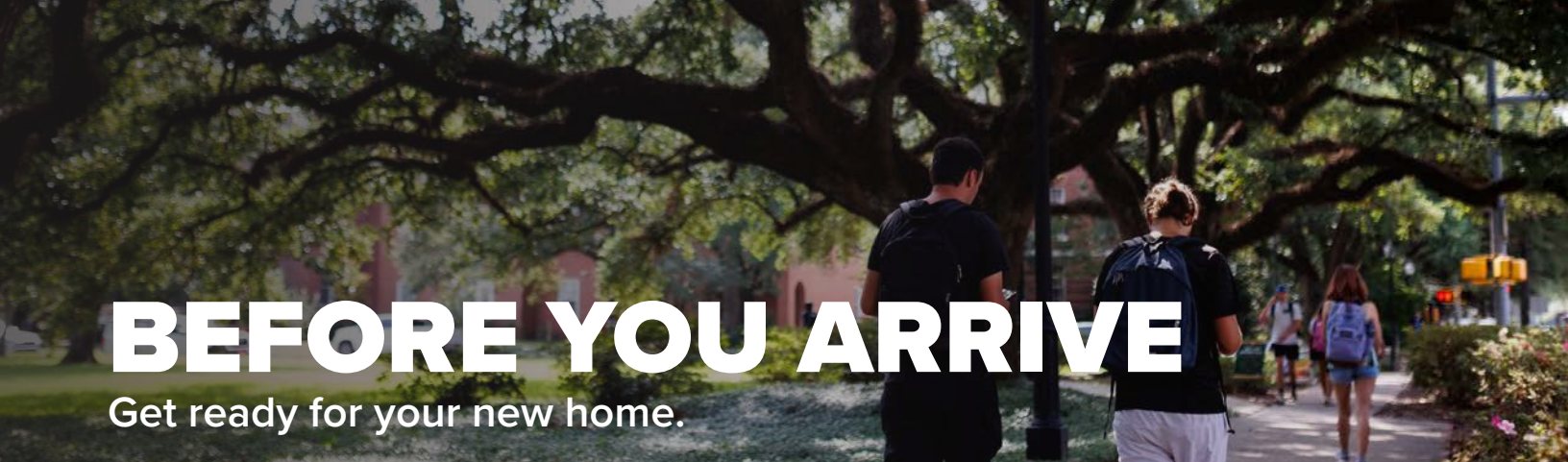
Microwave & Mini Refrigerator Guidelines

- **Microwaves must be under 700 watts, and mini refrigerators must be under 4.5 cubic feet. To fit under the bed at its highest setting, mini refrigerators must be under 31 inches tall.**
- **Microwaves and mini refrigerators are provided in the common areas of suite-style residence halls, but residents may have personal units in their rooms if they meet the requirements above.**

WHAT NOT TO BRING

- Pets of any kind (even fish and fishbowls), unless a service animal or approved ESA
- Wi-Fi routers
- Pull-up bars
- Candles or incense
- Window air conditioners
- Candle or wax warmers
- Coffee makers without automatic shut-off
- Space heaters or electric heating blankets
- Any item from the IT Department's Problematic Device List
- Hoverboards (campus-wide policy)
- Vapes, tobacco, or alcohol, including empty alcohol bottles (campus-wide policy)
- Exposed heating elements, like toasters, toaster ovens, convection ovens, air fryers with glass doors, etc. (if it gets red, it's a no-no!)
- Weapons (campus-wide policy)
- Wallpaper
- Bidets or personal shower heads

Not sure if something is permitted? Contact University Housing before bringing an item that may be prohibited.



BEFORE YOU ARRIVE

Get ready for your new home.

LIVING WITH ROOMMATES

One of the most exciting, and sometimes challenging, aspects of living on campus is sharing your space with a roommate. Whether you're moving in with someone you've never met or a friend from home, this new relationship can shape your college experience in powerful ways. Roommates share more than just a room. They share part of their lives. While you may not always see eye-to-eye, living together offers a valuable opportunity to learn about communication, compromise, and mutual respect. With open dialogue and shared expectations, even the most different of roommates can find success.

Your roommate relationship starts before move-in day. Reach out early to begin setting the foundation for a respectful and supportive environment. Start by discussing:

Discussion Topics

Routines and Habits

- What time do you usually go to sleep and wake up?
- Are you a light or heavy sleeper?
- When do you prefer to study—and what's your ideal study environment?

Communication and Conflict

- How do you want to address concerns or disagreements?
- Do you prefer texts, in-person talks, or something else?
- When should your RA/CA be involved?

Space and Shared Responsibilities

- How often should the space be cleaned? Who cleans it?
- What items are okay to share (microwave, snacks, cleaning supplies)?
- What's your preferred room temperature?

Guests and Visitors

- How do you feel about guests and how often is okay?
- What's your stance on overnight visitors?
- How will you bring up concerns if guests become an issue?

Roommate Agreement

Soon after you move in, you will receive a Roommate Agreement, which must be completed and signed within the first three weeks of the semester. This is your chance to talk through expectations, build understanding, and set the tone for the year ahead. Students who invest time in these conversations experience fewer conflicts later on.

Even if you know your roommate already, take this opportunity to talk intentionally about how you'll live together—what worked at home might not work here!

Roommate Conflicts

Our goal is to make your on-campus living experience enjoyable, safe, and growth-oriented. If conflicts arise, Residential Life staff can step in to mediate and help you find a solution. In some cases, you may be asked to revisit or revise your Roommate Agreement to resolve specific issues. This agreement becomes a guiding document for managing ongoing concerns.

If a situation escalates, especially if one roommate is acting in a way that's harassing, intimidating, or harmful, staff will work to protect all residents involved. In serious cases, one or both roommates may be reassigned. This may occur if:

- One of the roommates is an aggressive party, and the person(s) being harassed refuse(s) to report the harassment to appropriate University officials in accordance with the Code of Student Conduct
- Both roommates are violating each other's rights
- One or both roommates refuse to complete a roommate agreement or adhere to the agreements within the roommate agreement
- A violation of procedure(s) has occurred
- If a resident harasses another resident during a roommate conflict, the resident is subject to disciplinary action

Remember: Harassment and intimidation are never acceptable and may result in disciplinary action.

Living with a roommate isn't always easy. Be patient, be proactive, and don't be afraid to ask for help!



GEAUX GET INVOLVED

You belong here.

Getting involved in your community is a great way to meet new friends, learn valuable skills, and contribute positively to your living environment. Many different student leadership opportunities allow you to be involved within both your specific community and within campus as a whole. If you have any questions, speak with your RA.

Residence Hall Association (RHA)

The Residence Hall Association is committed to connecting on-campus residents at UL Lafayette through good times. RHA empowers residents to become active student leaders on campus through service, social & educational programming, and community development. We work with the Housing administration, UPC, Food Service Committee, Student Government Association (SGA), and Student Life & Conduct to ensure that residents' on-campus living experiences are rich, rewarding, and positive.

Resident Programs

Resident Programs are traditionally held weekly within the on-campus communities to assist with the resident's transition to college life and give the residents a chance to meet new people. All of our communities have signature programs that are scheduled regularly and we even offer various weekend programs for those that cannot attend the weekday ones. Follow the @ul_reslife on Instagram for upcoming programs.

Join a Student Organization

UL Lafayette has more than 200 student organizations that you can become part of, contribute to, and explore! The abundant platforms of experiences are there to help you grow and develop, be empowered, and be a strong and positive contributor to your communities.

Events and Traditions

Traditions are treasured on campuses around the world, but there is nothing like the traditions here at UL Lafayette. UPC is proud to be responsible for planning the events that bring the student body together year after year. The yearly events include Cajun Craze, Freshman First Down, Student Tailgating, Homecoming, Krewe of Roux, Ragin' Roar, and Lagniappe Day. If you are interested in helping create these memories, please join one of the committees!

Sororities and Fraternities

Forge lasting friendships and participate in a wide range of activities by joining a fraternity or sorority. More than social events, fraternity and sorority life incorporates academic support, networking, and philanthropy for a truly rounded experience.

Intramural and Club Sports

Rec Sports has two great ways for you to stay active in sports: If you and a group of friends want to band together and play against rival UL Lafayette students then Intramurals are for you! But if you need a higher level of competition check out our Club Sports. These teams practice weekly and play at a competitive level against teams from other universities in our state, region, and nationally. No matter what, Rec Sports has what you want!

Learn more about getting involved at UL Lafayette at louisiana.edu/campus-life/get-involved.

FACILITIES

Your home away from home.

The University of Louisiana at Lafayette offers various housing options to meet the needs of different students.

The housing options are spread across several residential halls and apartment complexes, each offering different types of rooms and amenities. Our residence halls come in suite style, junior suite style, and traditional style. The suite style has en-suite bathrooms. The junior suite style has Jack-and-Jill bathrooms. And the traditional style has communal bathrooms. These are all available in a double or single option. Our apartment complexes all consist of private bedrooms with private bathrooms, except the shared 1-bedroom apartment at Legacy Park. These apartments come furnished and all utilities are included. Rooms are assigned based on the date that the contract is signed and appropriate payments are received.

RESIDENCE HALL ROOM STYLES



APARTMENT ROOM STYLES



First-time housing residents: To complete your housing application, an application fee and a prepayment are required. The prepayment is assessed to the first term of the housing contract. This payment is non-refundable.

Continuing residents: To complete your housing application, a prepayment is required. It may be paid at the time of the application or defer it to the first term of the housing contract. This payment is non-refundable.



POLICIES

Creating a safe, respectful, and welcoming community for everyone.

All residents are expected to uphold the policies and regulations established by the University of Louisiana at Lafayette, including those outlined in the Code of Student Conduct and this On-Campus Living Handbook. Additionally, students are required to comply with all applicable federal, state, and local laws. While the policies outlined in this handbook address many common concerns, they are not exhaustive. In situations not specifically addressed, students are expected to exercise sound judgment, behave in a manner consistent with the University's values, and conduct themselves as mature, responsible individuals committed to the well-being of the campus community.

Failure to adhere to these policies outlined below may result in immediate removal from the on-campus housing community, suspension of guest privileges, and/or referral to the Office of Residential Life, Office of Student Rights and Responsibilities, and/or University Police Department. Possible sanctions include, but are not limited to:

- Educational Module (student responsible for the fee associated with the module)
- Warning Probation
- Disciplinary Probation
- Suspension of Rights and Privileges
- Fines (doubled for repeat offenses)
- Holds on University accounts/registration
- Room move with room move charge
- Eviction

By choosing to live on campus, residents accept responsibility for understanding and adhering to all housing and University policies. These standards are in place to promote a respectful and safe community for everyone.

Abandoned Possessions

The safety and storage of items left by students in rooms or halls are not guaranteed by the University. The Office of University Housing staff will dispose of abandoned items 48 hours after the end of the student contract period or after a student's contract is terminated for any reason. Students will be responsible for all costs incurred in the removal of abandoned possessions, which will be assessed on the student's University account.

Alcohol

Alcohol, including beer or wine, is prohibited in University residence halls and apartment complexes. Any violation of this provision could result in the resident being referred to Residential Life or Student Rights and Responsibilities for possible disciplinary action. Empty or unopened beer, wine, or liquor bottles or cans are not allowed in any on-campus community, including parking lots.

Animals

No pets are allowed in any on-campus community. No exceptions. Dogs, cats, birds, snakes, fish, and other reptiles, amphibians, guinea pigs, etc. are not allowed in residence halls or apartments. Students keeping or attempting to keep any pet in the on-campus housing communities will be subject to disciplinary action and possible eviction. There is a fee associated with any animal found in the rooms, even if just visiting.

Service Animals: Service animals that have full documentation will be permitted in Housing communities at the full responsibility of the owner/handler. Any incident related to the conduct of the service animal will be the full responsibility of the owner/handler. The University will not take responsibility for any action that is related to the handling or mishandling of the service animal. All policies and procedures for animals on campus can be found in the [University Animal Policy](#).

Assistance/Support Animals: Assistance or support animals, in accordance with the Fair Housing Act, are allowed in a student's assigned room/apartment after completing registration and receiving approval from both the Office of Disability Services and the Office of University Housing. Assistance or support animals include Emotional Support Animals (ESAs). If you have any questions, email esarequests@louisiana.edu. NOTE: All Emotional Support Animals must be at least 1 year old and up-to-date on all their shots. All requests must be approved by a licensed Mental Health Professional. Emotional Support Animals are not authorized in residential buildings until approved. ESAs are not approved until the resident is emailed with the decision from the ESA committee.

Deadlines to apply to submit your ESA paperwork for consideration by the ESA Committee can be found on the Housing website. Both service and assistance animals must be registered with University Housing **before** being brought to campus. If a support animal is found on campus without approval from the ESA committee, the resident will be fined for each occurrence of noncompliance with housing policies and subject to disciplinary action.

If pests such as fleas, ticks, or mites are introduced due to the presence of a pet (unapproved or approved) in the resident's room or apartment, the resident will be held responsible for the cost of any additional pest control services needed to address the issue. Maintaining proper hygiene and regular pet care is essential in preventing pet-related infestations.

Appliances/Electronics

Appliances and electronics may be present within on-campus communities under the following conditions:

- Appliances with no open heating element or flame
- Appliances that don't create or emit grease or are used for frying
- Appliances that don't overload the electrical outlet
- Appliances don't interfere with the University's Wi-Fi signal

The following items are **NOT** allowed in on-campus residential communities:

- Window air conditioners
- Open heating elements or hot plates
- Toasters, toaster ovens, convection toaster ovens
- Kitchen burners, grills and fryers
- Candles or wax warmers
- Coffee makers without automatic shut-off
- Large refrigerators (larger than 4.5 cubic feet)
- Space heaters
- Wireless internet routers
- Wireless printers (will not connect the campus WiFi, we recommend one with a connection cord)
- Bidets

The following items are allowed in residence halls or apartments as long as they are properly cleaned and stored:

- Air fryers
- Beverage and coffee makers, like a Keurig, with an automatic shut-off
- Refrigerators under 4.5 cubic feet
- Microwaves under 700 watts
- Slow cookers with automatic shut-off
- Rice cookers

All students should keep any electrical equipment or appliances at least one inch off the floor and must unplug appliances other than televisions, computers, and refrigerators when the room is unoccupied. Power strips and surge protectors are acceptable for room use, provided they have some type of circuit breaker or reset switch in their design. Receptacle splitters or expanders are also acceptable, provided they plug directly into the wall receptacle.

Bicycles

The University encourages all students to secure bicycles with locks to prevent theft. Bicycles may be secured in a designated bike rack area near each hall or stored in your room/apartment with consent from your roommate(s)/suite mates(s). Bikes should not be left or parked in hallways, stairwells, attached to trees, or breezeways, and they are not to be ridden in the residence halls/breezeways of buildings. All residents are encouraged to purchase metal U-bolt-type locks.

All bicycles must be removed from on-campus housing areas at the end of the contract term. Bicycles left in on-campus housing areas after the contract period ends will be considered abandoned and will be removed and disposed of in accordance with the abandoned possessions policy discussed in this handbook.

Bullying and Harassment

Behaviors with the purpose of bullying, intimidating, harassing, and/or physically harming any member of the University community, in-person, verbally, or through an electronic medium, including but not limited to social media websites, text messages, email, and/or instant messaging, are not permitted. Any violation could result in the resident being referred to Residential Life or Student Rights and Responsibilities for disciplinary action.

Cleanliness (Suites and Apartments)

All on-campus students are required to maintain a maximum level of health standards in their room/apartment. Residents are responsible for always maintaining a reasonably neat and clean room/apartment. Frequent, general cleaning practices are expected of each resident to prevent the spread of health-related issues. Residents are required to maintain their space to the following minimum standards:

- All areas in living quarters, including floors, walls, furniture, and appliances, must be maintained in a reasonably clean and sanitary condition at all times. Food should be properly stored or disposed of to avoid attracting roaches or other pests. Students should not keep dirty dishes in their rooms.
- Trash should be emptied regularly. Daily disposal of trash in the trash rooms and/or exterior common trash dumpsters will help maintain health and safety standards and a desirable environment in your living unit. Fire and health regulations prohibit leaving trash in the hall and/or breezeways.
- Lack of cleanliness can result in a fine per resident. If a student fails to meet cleanliness expectations, he/she will be given 48 hours to clean their space. If, upon a re-inspection after the initial violation was discovered, the room/apartment is still deemed

unclean, the student may face disciplinary action, up to and including eviction and cancellation of the student's contract.

- **Residence Hall Housekeeping:** It is the responsibility of each resident in the room or suite to clean and maintain the connecting or private bathroom. Toilet paper is not provided in the residence halls, except for Harris Hall communal bathrooms. Housing custodial staff clean residence hall suite bathrooms and the communal bathrooms regularly. In the residence halls, the Office of University Housing has custodial staff who are responsible for the general cleaning of all building common areas: the lobby area, bathrooms, hallways, and stairwells. Food preparation in the residence halls should be confined to designated kitchens specifically equipped for such activity. Housekeeping staff will not do dishes left in the community kitchens.
- **Apartment Housekeeping:** In the apartments, custodial workers are responsible for the general cleaning of the breezeways and grounds of the complex. Legacy Park, The Heritage, and The Cottages at Cajun Village apartment residents are completely responsible for the upkeep of the inside of the apartments and for bringing trash to the designated trash dumpsters. Failure to do so will result in a charge per trash bag on the student's account.

All residents are expected to assume and share responsibility for keeping common areas of the residential facilities (i.e., lounges, computer rooms, kitchen areas, laundry rooms, etc.) clean, neat, and orderly. The University reserves the right to check rooms/apartments regularly to determine if unsanitary or unsafe conditions or unreported damage exist. If such conditions exist, residents will be expected to correct the conditions immediately.

Although the residential areas are treated for pests by professional exterminators on a regular basis, cleanliness is the best form of pest control and the elimination of possible breeding grounds. Empty cans, bottles, and other trash should be discarded immediately and in proper receptacles. For safety reasons, cooking with grease is prohibited in residence halls. Food should never be left unattended. Kitchens may be locked and/or microwaves removed if they are not maintained properly.

Apartment Patio/Balcony Regulations: Apartment residents are required to keep patios and balconies clean and presentable at all times. This includes keeping the area free of trash, brooms, mops, cigarette butts, barbecue pits, storage bins, shoes, and other miscellaneous items. Only appropriate patio furniture, preferably wooden or black wrought iron, is permitted. Apartment-issued furniture is not weather-resistant and may not be left outdoors. Cooking, grilling, or frying food on patios or balconies is strictly prohibited due to fire safety concerns and community cleanliness standards. Seasonal decorations may be displayed up to 30 days before a holiday and must be removed no later than 5 days after the holiday.

Dangerous Weapons

All "dangerous weapons" as defined by La. R.S. 14:2, are prohibited in University residence halls and apartment complexes. Dangerous weapons shall include, but not be limited to, explosives (including fireworks and ammunition), arrows, axes, and machetes. La. R.S. 14:95.2 provides that the University is a gun-free zone, which includes certain specific statutory exceptions. Handheld self-defense sprays and handheld tasers or stun guns are permitted. Any violation of this provision shall result in immediate eviction and termination of this Student's Resident Housing and Meals Contract. If evicted pursuant to such a violation, Student's prepayment and application fee will be forfeited and Student will not be entitled to a refund of any rental payments made, and full rent is due for the Term of this Contract will still apply.

Decorations

Residents are encouraged to decorate their rooms and apartments. All decorations must comply with Fire/Health and Safety regulations. Food and beverage containers may not be used as decorations, as they may attract roaches and other pests. Hanging items from fire safety equipment, including sprinkler heads, is strictly prohibited. For safety reasons, ceilings, air vents, and light fixtures may not be covered by paper or other materials such as wrapping paper, fishnets, parachutes, large flags, etc. When hanging decorations, screws or nails should not be used. We recommend students use Command Strips, white sticky tack, painter's tape, or comparable products. Tape, glue, and other forms of adhesive substances should not be used. Wallpaper and contact paper may not be used within the communities. Permanent alterations to the on-campus community, including painting any part of the room, are not allowed. Altering a room in any way and damages caused by hanging or removal of decorations may result in damage charges. The resident is responsible for removing all Command Strips and sticky tack from the wall before check-out. Any decorations that are left in the room or cause any damage to the wall will result in a damage charge. Residents are not allowed to mount electronics to walls.

Doors

Exterior entrances and doors in the residence halls and apartments must remain locked unless authorized by the Offices of University Housing & Residential Life. Locked doors must not be compromised in any manner. This includes propping room, hallway, apartment, bathroom, or exterior doors open, placing a wedge between the door and frame, holding the door open, and/or providing entry for unauthorized individuals. Disabling a lock or holding a door open for an unknown person creates a safety risk for all residents. Compromising exterior doors may result in disciplinary action as well as a financial fee.

Doors marked as "Emergency Exit Only" shall not be used to enter or leave a building except when exiting the building during an emergency. All doors in residence halls other than the primary lobby entrances are designated for emergency exit only. Persons who are caught using these doors inappropriately are subject to disciplinary sanctions and fines.

Drones

The use of drones is prohibited on campus and within the University Housing and Residential Life communities.

Drugs/Controlled Substances

Illegal drugs are prohibited in University residence halls and apartment complexes. Any violation of this provision shall result in

immediate eviction and termination of this Contract. If evicted pursuant to such a violation, the Student's prepayment and application fee will be forfeited, and the Student will not be entitled to a refund of any rental payments made and full rents due for the Term of this Contract will still apply.

Illicit use or use other than that prescribed and monitored by a physician of over-the-counter and/or prescription medication is also prohibited. Any substances that smell, appear, or otherwise can be perceived as marijuana or any other illegal substances are strictly prohibited in all hall areas. All students are expected to read and be aware of the University's policy on drugs and other substances as outlined in the general regulations and policies section of the Code of Student Conduct.

State and federal law are very explicit regarding illegal drugs. UL Lafayette upholds these laws and forbids the illegal use, sale, transportation, transfer, or possession of drugs or any controlled substance including, but not limited to, marijuana, narcotics, fentanyl, hallucinogens, non-prescribed amphetamines, barbiturates, Rohypnol, GHB, ketamine, Ecstasy, and other "club drugs", as well as the abuse of prescribed medicines. Drug paraphernalia or any item(s) that may facilitate drug usage is prohibited. Any violation of these regulations will result in sanctions, and/or subject to disciplinary action and will result in immediate eviction and termination of this Contract.

Electronic Wheeled Devices

Electric low-speed scooters, skateboards, roller blades, roller skates, bicycles and similar wheeled devices are not permitted to be ridden inside University buildings, including residence halls and apartments. Additionally, skateboards and other wheeled items may not be ridden on railings, curbs, benches, or any such fixtures that may be damaged by these activities, and individuals may be liable for damage to University property caused by these activities. No electronic skateboard devices (i.e., hover boards, etc.) will be permitted for use, charging, possession, or storage on University grounds or inside buildings, including campus housing. Electric Low-Speed Scooter is a device weighing less than one hundred (100) pounds that (i) has handlebars and an electric motor, (ii) is solely powered by the electric motor and/or human power, and (iii) has a maximum speed of no more than twenty (20) mph on a paved level surface when powered solely by the electric motor. Any student or students found to violate this policy will be held responsible for any repair costs and subject to disciplinary action.

Elevators

Tampering with or disrupting the service of elevators is not permitted. Any student or students responsible for such actions will be held responsible for repair costs and subject to disciplinary action.

Email

Email is a mechanism for official University communication with students. The University will exercise the right to send email communications to all students, and the University will expect that email communications will be received and read in a timely manner. The student's official email address is the destination to which the University will send official email communications. Students are responsible for all material sent to their University email and should check it at least once every 24 hours.

Fire Exits

Fire exits may be used only in cases of emergency. Residents should not exit or enter through any exits other than the designated primary entrance(s) to the building. Use of fire exits at any other time will result in disciplinary action and fines.

Flammable Items

The possession or burning of incense, candles, fireworks in any form, ammunition, petroleum fuel, motorized vehicles, gasoline-fueled machinery, explosive devices or materials, Sterno, kerosene or oil lamps, or any combustible materials are strictly prohibited in residence halls and apartments, even during a loss of electrical power. If such items are found, the items will be confiscated, and the resident(s) will face disciplinary action. UL Lafayette accepts no liability for loss of residents' personal property due to fire.

Fireworks: The use or possession of firecrackers, rockets, or any other type of fireworks, ammunition, or explosive devices or substances is strictly prohibited in all on-campus housing areas. Students are not allowed to have the materials on campus or around any on-campus housing area at any time.

Furniture

All University housing rooms come furnished, except The Cottages at Cajun Village. All University furnishings must be kept inside campus residences. The University does not remove or store furniture for residents. Misplaced furniture or furniture not in its designated location may result in disciplinary action and cost of replacement. Furnishings in common areas may not be removed to individual rooms or apartments. Damage to University furniture will require restitution for the cost of the property in addition to additional sanctions.

Students may bring their own furniture items, except for water-filled furniture, provided they do not present a safety hazard and do not create the need to store or displace furniture provided by the University. Disassembled, missing, or damaged furniture will result in damage charges.

Beds in our residence halls come standard that can be adjusted to up to 31 inches. If the student wants to request the bed to be lofted up to 62 inches, they must submit a work order request after check-in. There is a per semester charge to install the bed lofting equipment. Please know not all beds provided are designed to be lofted. Bed risers are allowed but not supplied by the University.

Below are the bed sizes for each building:

- Agnes Edwards Hall: Twin XL
- Baker Hall: Twin XL
- Bonin Hall: Twin XL
- Coronna Hall: Twin XL
- Harris Hall: Twin XL
- Huger Hall: Twin XL
- Legacy Park Apartments: Twin XL
- The Heritage Apartments: Full XL

Garbage Removal/Trash

Residents are responsible for removing trash from their rooms or apartments and placing it in the proper receptacles. Designated trash rooms or dumpsters are located inside or outside of all housing facilities. It is not acceptable to place excessive trash in the common area trash containers in the residential communities. It is also not acceptable to place trash or trash bags outside apartment doors/balconies or in building hallways, corridors, stairwells, or common areas.

Residents shall not dispose of trash bags by placing them in trashcans located inside or immediately outside the residence halls/apartment complexes, or the courtyards. These receptacles are designed for smaller, individual items (i.e., candy wrappers, single drink containers, etc.). Trash receptacles in common areas of all housing facilities are for the disposal of individual items, and residents should not fill them with bags of trash from their rooms or apartments.

Grills and Grilling

Outdoor cooking for any on-campus community is limited to the designated common areas only. Outdoor cooking is NOT permitted apartment patio/balcony areas. All cooking with grease, such as frying, is not permitted within all residential communities. Residents are responsible for maintaining the appearance and cleanliness of all used cooking areas.

Guests Policy

The UL Lafayette residence halls and apartment complexes are intended to provide housing for enrolled UL Lafayette student residents only. While students may host guests, all guests are expected to comply with University and Housing policies at all times. Failure to do so may result in fines, disciplinary action, or the loss of guest privileges.

A guest is defined as any person who is not assigned to that room, suite, or apartment. Residents are limited to two guests per resident at a time.

Guest Requirements:

- All guests must be at least 18 years of age.
- All guests must sign in at the front desk when entering the building, whether visiting or staying overnight, by 11:00 p.m.
- Guests must present a valid photo ID upon check-in.
- Guests must remain in the physical presence and line of sight of their host at all times.
- Guests must use gender-appropriate bathrooms in the community.
- Hosts cannot transfer responsibility for their guest to another resident and are fully responsible for their guest's behavior.
- Guests are required to follow all University and Housing policies.
- Residents cannot host minors for babysitting purposes in their on-campus residence, even if they are relatives.
- Guests may be asked to leave or escorted out by Residential Life staff or University Police if they are found to be in violation of Housing and Residential Life or University policies.

There are two types of guests: visiting guests and overnight guests:

- Visiting Guests: Visiting guests are permitted in residence halls and apartment complexes only during designated visitation hours (10:00 a.m. – 12:00 a.m.). All visiting guests must be signed in at the front desk by 11:00 p.m. to be allowed entry into the building. If a visiting guest leaves the building at any point during their visit, they must sign in again upon re-entry, even if they were previously signed in that day. Visiting guests must remain in the physical presence of their host at all times, may not be left unattended in any room or unit, and must adhere to all University and Housing policies. Hosts are fully responsible for the conduct of their guests at all times.
- Overnight Guests: Overnight guests are permitted as long as the guest is the same gender as the occupants of the room and the resident who is hosting the guests has gotten approval from the roommate or suite mate. Overnight guests must be signed in and properly registered with a staff member by 11:00 p.m. on the first night of their stay. Overnight guests may not stay for more than three consecutive nights and may not stay more than five nights in a month. Residents may not alternate guest registrations with others to create continuous stays for a single guest. Guests must check out at the front desk when their stay ends. The guest cannot be left unattended in a room or building and cannot possess the resident's Cajun Card or room key. The host must be present overnight when a guest is staying.

There are changes to the guest policy and procedure every semester. For an updated guest policy and procedure, contact your RA. Violation of the guest policy may result in fines, disciplinary sanctions, or the revocation of guest privileges.

Keys, Locks, and Access Cards

- **Room Keys:** Room keys are property of the University and may not be duplicated. All keys are non-transferable. Keys may not be modified in any manner or loaned to other persons. Possession of a key by anyone other than the individual to whom the key was issued is considered unauthorized possession and is prohibited.
- **Student Identification:** For safety and security in the on-campus community, students must carry a valid UL Lafayette student

ID at all times. The UL Lafayette ID is the property of the University, and it must be produced upon request by any University official. UL Lafayette student ID cards are non-transferable. Students should not allow others to use their ID card. Students should immediately report loss/theft of their student ID to the Cajun Card office.

- **Unlock Door Policy:** Students should have their keys with them at all times. Students who lock themselves out of their room/apartment may contact the RA on Duty to unlock the door. Students will be subject to a charge if a staff member has to unlock the door. We don't give a warning for first-time lockouts. There is a lock-out charge applied to each door that must be unlocked (building entrance, suite, bedroom, closet, etc.).
- **Lost Key and Lock Changes:** Lost keys are to be reported to your RA, Area Coordinator, or Property Manager immediately. Failure to notify a staff member within 24 hours of the loss may result in disciplinary action. If a resident loses a key, he/she will be charged a fee for labor and materials to replace the key and to re-core all locks associated with the lost key. Anyone possessing or duplicating UL Lafayette keys without authorization will be subject to University discipline and the lock change charges.
- **Override Keys:** In some situations, a resident will be given an override key while their lock is being repaired. If a resident is given one of these, they are responsible for this key and should report the loss of this key to the Property Manager immediately. These keys should be returned within 48 hours to the Property Manager or Area Coordinator.

Medical Supplies

Residents are responsible for properly disposing of hypodermic needles, syringes, or other biohazardous materials needed for medical reasons. These items should not be disposed of in the trash rooms or dumpsters.

Noise and Quiet Hours

To support a positive academic and residential environment, quiet hours are enforced daily from 10:00 p.m. to 8:00 a.m. During these times, residents must keep noise to a minimum to allow for study and sleep. Courtesy hours are in effect 24/7, meaning noise should always be kept at respectful levels. As a general rule, if noise can be heard outside your room or apartment, it should be reduced. Some areas may be designated as 24-hour quiet zones and will be clearly marked. During Final Exams, all on-campus housing observes 24-hour quiet hours to ensure a focused and disruption-free environment.

Residents are expected to respect their neighbors at all times. Yelling from windows, balconies, or patios is prohibited. Speakers may not be placed in or near windows, and large musical instruments such as full-size pianos or organs are not allowed. Misuse of audio or electronic equipment may result in loss of privileges. Quiet hours help ensure students' rights to an appropriate environment for sleep and study. Quiet hours are maintained to provide an atmosphere conducive to studying. Quiet hours are in effect from 10:00 p.m. to 8:00 a.m., daily.

Noise disturbances are considered serious disruptions to the academic environment. Students should respect the rights and requests of their neighbors. Noise should not disturb residents' studies, sleep, etc. Yelling from windows or balconies/patios is not permitted at any time. Speakers are not allowed to be placed in windows, balconies, or patios.

Excessive or repeated noise violations may result in disciplinary action, including fines, visitor restrictions, relocation, or loss of on-campus housing privileges. All noise violations are handled individually. The University expects residents to maintain a respectful environment, especially during quiet hours. There is a progressive discipline fine for noise violations. Continued violations may lead to additional sanctions.

Personal Safety Items

Residents and guests are allowed to possess items such as pepper spray and mace for personal safety within on-campus residential communities. The use of these items to intimidate or harm another person is prohibited.

Private Enterprise

Residents are not permitted to operate or promote any personal business for profit within University-owned housing, including residence halls and apartment communities. This includes, but is not limited to, the sale or solicitation of goods and services such as hair or nails styling, textbooks, tickets, apartment listings, or freelance work. Babysitting or providing childcare services within residential spaces is also strictly prohibited. Additionally, residents may not advertise, market, or promote any business, whether their own or someone else's, within the residential communities by any means, including printed materials, door-to-door solicitation, or digital/social media platforms targeting on-campus residents.

Property Misuse and Damage

Residents are responsible for damages incurred accidentally, carelessly, or maliciously to their room and apartment. Appropriate damage charges will be assessed to the resident's Statement of Account found in [ULink](#). Vandalizing University property or another resident's property is prohibited. For a complete damage charge list, please see Appendix B.

Safety Equipment

In the event a fire extinguisher is discharged in response to a fire, the discharged extinguisher must be reported to the University Housing Staff immediately to ensure the extinguisher is refilled. Pulling a false fire alarm is a felony. Tampering with fire protection equipment and systems may result in criminal charges in addition to University sanctions. The cost of re-charging discharged extinguishers and replacing damaged equipment may be split among all residents if the individual(s) involved in discharging or damaging them is not identified. Residents found to be tampering with or disabling smoke detectors will be subject to disciplinary action. Hanging items from fire safety equipment, including sprinkler heads, is strictly prohibited. For safety reasons, ceilings, air vents, and light fixtures may not be covered by paper or other materials such as plastic bags, wrapping paper, fishnets, parachutes, large flags, etc.

Semester Breaks

The Academic Year Housing Room and Meals contract is for the Fall and Spring semesters; therefore, students are not required to move out during the time between the Fall and Spring semesters. However, there is no food service provided during this break. For the summer break, housing is available, but students must have applied to live on campus for the summer session and cannot move in until the official Summer Move-In Day.

- **Spring Only Housing:** Housing is available for the spring session only. The student may apply for this term during the Fall semester when the application opens. There will be a spring only move-in date before the start of the Spring semester. We are unable to provide housing to Spring Only residents before official Spring Move-In date.
- **Summer Housing:** Housing is available for the summer session. At the end of the spring semester, all current residents must move out, except graduating seniors and apartment residents who are remaining in their same room for the summer. Due to graduation, full capacity, and fall self-selection of rooms, it will not be possible to allow summer residents to stay on campus until their summer room is ready. Instead, the resident must move out at the end of the spring semester and check back into the summer room during the official Summer Move-In. If the resident is moving to campus from off-campus for the summer, they will move in during official Summer Move-In as well.
- **Apartment Storage:** Residents living in Legacy Park or The Heritage Apartments are eligible for our apartment storage program for the summer. You are required to have submitted a renewal application and be remaining a resident in the same bedroom and apartment for the next academic year. The students must not have an account hold on their account when applying. Students participating in apartment storage are not eligible for a room change. There is a fee associated with summer storage and rates will be posted during the spring semester. All personal belongings must be stored in the resident's bedroom, including all living room and kitchen items. Residents will officially check out of the apartment and return their room key and will NOT be allowed back into the apartment until the official Fall check-in.

Smoking, Tobacco, Vaporizers, Electronic Cigarettes

The University of Louisiana at Lafayette intends to provide a tobacco-free environment for its faculty, staff, students, and visitors. Smoking and the use of all tobacco products are prohibited within all University buildings, facilities, and campus grounds, including University Housing. Any advertising, marketing, or promotion of tobacco products or tobacco-related companies is prohibited on a University campus, at University-sponsored events, or through other University assets. Distribution of tobacco products is prohibited on a University campus or at University-sponsored events. Littering on campus with the remains of tobacco- or smoking-related products is prohibited.

The use of tobacco-less electronic cigarettes and vaporizers is not permitted inside buildings. Parking garages are considered state buildings and as such, e-cigarettes are not permitted within parking garages. [Read the University's full tobacco policy here.](#)

Solicitation

Commercial sales and solicitation are prohibited in residence halls and apartments. Anyone caught soliciting within the on-campus community may be arrested by University Police and subject to University sanctions. Students should report all solicitors and/or salesmen to the staff.

Signs

Residents and guests are expected to comply with all Office of University Housing and Residential Life and University signs, digital screens, and notifications. Tampering or removal of these is prohibited and may result in disciplinary action.

It is illegal to possess and/or display any stolen street or traffic signs or other municipal, county, state, and/or federal signs. Residents found in possession of such a sign without a receipt indicating lawful purchase of the sign will face disciplinary action, and law enforcement officials will be advised about the signs.

Subleasing

Residents are prohibited from subleasing their room to other persons through any means, including rental websites and apps.

Trespassing

Within each on-campus community, there are areas that residents are not allowed to enter such as the roof and maintenance closets/hallways. Residents are responsible for contacting a University Housing or Residential Life staff member to determine areas that are off limits within the community.

Residents are also not allowed to enter another resident's room without permission from that resident. Entering another student's room without permission can result in disciplinary action.

Vandalism

Vandalism negatively impacts the entire residential community by reducing services, creating safety hazards, and increasing costs for all residents. Any form of vandalism should be reported immediately to hall staff or the UL Lafayette Police Department. Residents are strongly encouraged to take an active role in maintaining their living environment and reporting any observed damage. Preventing vandalism helps ensure a safer, more comfortable, and more affordable community for everyone.

Vandalism includes, but is not limited to, damaging University property, graffiti, deliberately placing trash in hallways, defacing bulletin boards, and engaging in other destructive or inappropriate behaviors. These actions are not considered routine wear and tear and are unacceptable in the on-campus living environment.

When the individual(s) responsible for vandalism cannot be identified, the University may assess common area charges to the residents of the affected floor, wing, or building. These charges will be divided among all residents in that area.

Water and Plumbing

The following actions regarding water and plumbing in the residence halls or apartments are prohibited:

- Disposing of food or garbage in drinking fountains is prohibited.
- Disposing of trash or food scraps in bathroom sinks and toilets is prohibited. This will create plumbing and sanitation problems.
- Altering or obstructing shower heads is prohibited. Swapping university-provided shower heads for personal or store-bought shower heads is prohibited. Failure to comply with this policy will result in disciplinary action, including fines and charges for any damages caused.
- Altering or obstructing faucets or sinks is prohibited. Changing university-provided faucets/faucet fixtures to personal or store-bought faucets/faucet fixtures is prohibited. Failure to comply with this policy will result in disciplinary action, including fines and charges for any damages caused.
- Installing a bidet is prohibited in all University Housing communities.
- Flushing anything other than toilet paper is prohibited. This includes flushable wipes and sanitary items.

Windows

The windows of the residence halls and apartments are not to be used for entering or exiting the building/apartment. Talking from, yelling from, or throwing any item from windows is strictly prohibited. Any window allowing access to the residence halls and apartments should be locked or secured by the occupant of that room/apartment. Residents are allowed to open windows for fresh air. During a weather event, staff is allowed to enter a room if verify the security of the building's windows.



PROCEDURES

Navigate your housing experience.

Live-On Requirement

Recognizing the influence that living within the residence halls can have on a freshman student, UL Lafayette requires that all freshman students live on campus as long as space is available. In support of a student's holistic development, UL Lafayette considers a freshman as a person who is about to attend college for the first time or is currently in his/her first year of college. Please visit the [Office of University Housing website for more information](#).

Room Condition Form

The Room Condition Form states the condition of the room or apartment including furnishings. The student receives this form on their Housing Portal when they check into their room for the semester. The student is expected to inspect their room and common spaces. If the student finds any changes and/or omissions, the student should note these in the appropriate area of the form. The submission is kept on file until the student moves out. At move-out, the submission is used to during the final inspection of the room space. The student may be charged for any damages or changes in the condition not previously indicated on the form at check-in.

Room Change Process

Students wishing to transfer from one room/apartment to another room/apartment must request the transfer through the Room Change Request Form found on the Housing Portal. Room changes must be officially approved before any moving of belongings takes place. A resident may request a room change throughout the semester through the Housing Portal. There is a 2-week freeze period at the beginning of each semester until Census Day (14th day of classes) to view vacancies more accurately for available options. Room changes may occur regularly throughout the semester. Any request not honored during one semester must be resubmitted the following semester for further consideration.

On the request form, residents will submit any room/building preferences, including exact room numbers for a known vacancy or preferred roommate, including ULIDs. Residents acknowledge possible rate increases/decreases based on the community and room type. If approved for a room change, a resident will receive an email from the Assignment Team with instructions and their newly assigned space.

Contract Buyout Request

Any student leaving the residence halls and apartments or the University for any reason must complete a contract buyout request form and follow the proper procedures for check-out. Separation from the University through resignation, academic suspension, or disciplinary action does not automatically terminate a student's housing contract. Housing charges continue to accumulate until the student has officially checked out of their room and has received an approved contract buyout from our office. A student who is suspended from the University for academic reasons may not check into the residence hall or apartment unless an appeal of the suspension has been approved and officially granted. Any student who has resigned or who is leaving for disciplinary reasons may not remain in the residence hall or apartment after the effective date of separation. Students leaving as a result of disciplinary action is in violation of the Housing contract and is not due a refund.

Move-In

Students will check-in with University Housing and Residential Life to receive access to their building and a key to their room. During official move-in days, students will follow instructions provided by our offices to check in and unload. If the student is checking in outside of official move-in days, they will report directly to their assigned hall and contact the RA on duty to complete check-in and receive their key. Visit our [Move-In Central page](#) for more information about move-in.

Moving and Checking Out

Residents are required to move out between Spring and Summer semesters. Residents are not required to move out during the winter break but are only allowed access to halls that are designated winter break halls. If a student fails to check out properly, improper check-out fees may be applied to the student's account, or the student may be charged for the entire semester.

Graduating Students: if you are graduating, your check-out will be moved until the day after graduation. Our office will confirm your graduation during the semester and then send move-out information for you once confirmed.

Non-graduating Students: if you are not graduating, your checkout is 24 hours after your last final with the final deadline being the Saturday after finals are done. If you need to apply for an extension, please contact the Office of University Housing. You will need an approved extension to be able to check out late. Late check-outs are subjected to daily rates for each day you stay past the last check-out day.

Move Out Instructions:

- Remove all personal belongings and remove decorations from all surfaces
- Empty and clean your room/suite/apartment
- Empty and clean closets, cabinets, drawers, and counters
- Clean bathtub/shower, sink, and toilet
- Take all trash to designated trash rooms or dumpsters for proper disposal
- Report any maintenance work orders

Check Out Processes:

- Express check out: find and fill out the express check-out envelope from the hall or apartment's front desk, turn in your room key, P.O. Key (if not returning to campus), and Ozzi Coin given at check-in, and leave your community. By choosing express check out, you waived your right to appeal any charges under \$500.00.
- Traditional check out: schedule a move-out walk-through with your RA. After the walk-through, turn in your room key, P.O. Key (if not returning to campus), and Ozzi Coin given at check-in to complete check out.

Full checkout instructions are sent toward the end of the semester to the resident's University email.

Eviction

Eviction from campus housing may occur due to, but not limited to, failure to pay housing or other charges when due, failure to be enrolled, violations of any University policy, and/or academic or disciplinary suspension from the University. Students evicted due to a disciplinary matter or failure to pay one's University account will receive no refund or reduction of housing or meal charges.

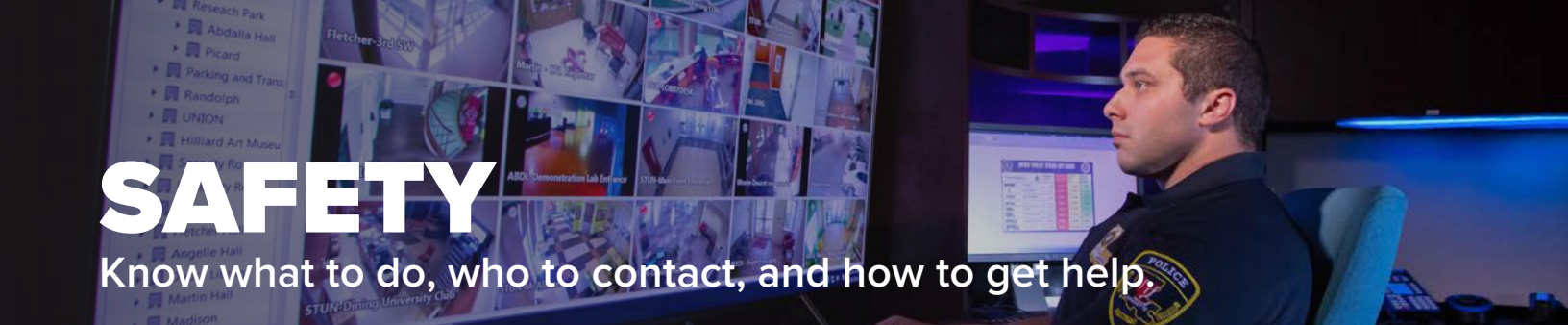
In the event that a student is evicted from campus housing for any reason, the student shall be permanently prohibited from applying for, being assigned to, or residing in any future University housing, whether on a temporary or permanent basis. This prohibition extends to all current and future housing accommodations provided by the University, and the student shall forfeit any eligibility to reside in University housing in the future. This clause is applicable regardless of the reason for eviction, and the University reserves the right to enforce this restriction without further notice.

Room/Apartment Entry by Staff

The University reserves the right to enter residents' rooms to address emergencies, make repairs, provide pest control, and enforce regulations. Staff members will knock on the door first—if no one responds, staff will identify themselves and then enter the room using a master key. If a room is unlocked and the occupants of the room are not present, the University staff member will lock the room when they leave.

The University is sensitive to the privacy of students living in University Housing communities. However, the relationship of the University to the student is not defined as that of landlord to tenant. If possible, our office will give residents 24-hour notice when University personnel or contractors will be entering their living quarters. The University reserves the right for University personnel to enter rooms for the following purposes:

- Maintenance: to check on and/or complete repairs, inventory, sanitation, furnishings, preventive maintenance, etc.
- Safety: to monitor for missing persons, illnesses, safety, violations of University regulations and/or other rules and laws, etc.
- Welfare: to conduct any search whenever it is felt that the community's or individual's welfare is at issue.
- Inspections: to ensure residential facilities are being regularly and properly cleaned and maintained. An inspection is made of all rooms and apartments at the beginning of each semester and periodically throughout the year. The resident may or may not be present during the inspection. Staff members have the authority to enter the room/apartment even if the resident is not home.
- Room Search: The Director of Property Management or the Director of Residential Life shall determine if the reasonable belief of policy violation and/or imminent harm sufficiently exists to search a student's room or apartment. If reasonable belief is determined, the student will be informed of the basis for the search. If possible, the search will be conducted in the student's presence. However, the student's absence will not prohibit a search. A student living in University residential facilities is not immune from a legal search by law enforcement officers.



SAFETY

Know what to do, who to contact, and how to get help

UL Lafayette is committed to maintaining a safe and secure environment for all students, faculty, and staff. Safety is a shared responsibility, and we encourage students to stay informed and prepared. The UL Lafayette Police Department monitors all areas of the campus day and night with uniformed officers, plain clothes patrol, police units, and foot patrols. ULPD monitors all areas of campus day and night to ensure a visible and responsive presence.

The Office of Residential Life participates in the UL Lafayette Dean on Call Rotation, which designates a professional staff member from Student Affairs who is available to students 24 hours a day, 7 days a week. The Dean on Call can be contacted through the UL Lafayette Police Department.

The Code Blue Emergency System consists of highly visible, lighted poles located throughout campus. These emergency call stations provide a direct line to ULPD and can be used at any time to report an emergency or request assistance.

For medical emergencies, fires, and other emergencies, students should call 911 or contact the UL Lafayette Police Department at 337-482-6447 immediately and then the Dean-on-Call or a hall staff member. Emergency evacuation routes for all areas are posted in each room. In the event of an emergency, students should follow evacuation routes and procedures. For more information on staying safe, please [visit the UL Police Website](#).

Emergency Communication

The university has multiple ways of communicating emergency situations to students, faculty, and staff:

- Emergency Notification System (ENS): If you have not already done so, sign up for the university's emergency notification system by visiting ulink.louisiana.edu. Here you can register yourself and one other person to receive emails, texts, and phone calls in case of an emergency alert on campus.
- UL Shield App: The UL Shield mobile app is a free tool designed to improve the safety and security of the UL Lafayette community and is available to everyone—students, faculty, staff and visitors.
- Broadcast email: Anyone with a university email address will receive broadcast emails.
- UL Lafayette website: Access the university website at louisiana.edu for information.

Emergency Communications and Severe Weather Procedures

In the event of a on-campus housing or campus-wide emergency, the Offices of University Housing and Residential Life and the University will use various methods to communicate with students, but primarily will send information via University email. This communication will include important information for our residents, including possible shelter-in-place or emergency evacuation plans.

Preparing for and recovering from emergencies is truly a team effort for the University. An extensive Hurricane Preparedness Committee exists with representation from all areas of the campus including members from our offices. This committee operates on a site-specific document that references preparations and recovery plans for all facets of our campus. Regular meetings are held by the committee to update information and ensure good communication within every organizational unit. All plans are implemented keeping in mind the safety of our students and employees, as well as preserving the academic mission of the University.

Fire Safety and Fire Drills

All residents and their guests must immediately evacuate the building when a fire alarm sounds—no exceptions. Once outside, proceed directly to your building's designated evacuation area. Upon arrival, you must check in with the Residential Life staff member present to confirm your safety. Failure to evacuate promptly, report to the designated gathering location, or check in with staff may result in disciplinary action.

As part of the University's commitment to safety, regular fire drills will be conducted throughout the year in all residential communities. Participation in these drills is mandatory and should be taken seriously. Treat every alarm as if it were a real emergency. Fire drills help ensure you are familiar with exit routes and emergency procedures.

The setting of false fire alarms or unauthorized use of fire safety equipment, including extinguishers, smoke detectors, and exit signs, is strictly prohibited and endangers everyone in the community. Tampering with smoke detectors, removing batteries, or covering detectors is not allowed under any circumstances.

Burning any substance or setting fires in the housing areas is also prohibited. This includes, but is not limited to, lighting candles, incense, or igniting flyers, decorations, or other materials. Violations of any fire safety policies may result in disciplinary action, fines, or further consequences under University policy and local law.

Evacuation Procedures

The following locations will be used in the case of an evacuation, such as a fire alarm. Please find the nearest exit, proceed to your community's assigned meeting area, and wait for further instructions. When a fire alarm or evacuation alarm is activated, you are

required to immediately evacuate the building. All resident must follow the direction of the Lafayette Fire Department once at the building's evacuation site.

Here are the evacuation sites for each community:

- Rose Garden (Bonin, Coronna, Harris): Boucher Street in front of Cypress Plaza
- Taft Street (Baker and Huger): Parking lot behind Hamilton Hall
- Agnes Edwards Hall: Sidewalk across the street (along the side of Montgomery Hall)
- Legacy Park Apartments: Center of the back parking lot for all buildings
- The Heritage Apartments: Front parking lot near Johnston Street
- The Cottages at Cajun Village Apartments: Front parking lot area of the complex

UL Shield App

The UL Shield App functions as a portable emergency button you can carry with you at all times. With UL Shield, you can:

- Instantly contact local police, fire, or EMS in an emergency
- Activate the Safety Beacon feature to share your real-time location with the UL Lafayette Police Department (ULPD) and signal that you need help
- Submit non-emergency reports, such as suspicious or concerning behavior observed on campus
- Access helpful emergency response guides, with instructions on how to respond to various situations

We strongly encourage all students to download and explore the UL Shield App. It's a quick and effective way to enhance your personal safety and stay connected to campus resources. The app is free to download on both Android and iOS devices.

Dangerous Weapons

All dangerous weapons as defined by La. R.S. 14:2 (including but not limited to firearms, BB guns, pellet guns, air pistols, and paint guns), alcohol, and illegal drugs are prohibited in University residential halls and apartment complexes. La. R.S. 14:95.2 provides that the University is a gun-free zone which includes certain specific statutory exceptions. Handheld self-defense sprays and handheld tasers or stun guns are permitted. Any violation of this provision shall result in immediate eviction and termination of this Contract. If evicted pursuant to such a violation, Student prepayment and application fee will be forfeited and Student will not be entitled to a refund of any rental payments made and full rents due for the Term of this Contract will still apply.

Personal Safety

- Avoid walking alone—especially at night. Stick to well-lit, commonly traveled routes.
- Walk with purpose and confidence; know your surroundings.
- Use blue light emergency phones or call ULPD if you feel unsafe.
- Keep your room and car keys ready; always lock your doors and windows.
- Do not share personal information like your phone number or address online.
- Use the night shuttle service if you don't feel safe walking.

Community Safety

All students are expected to assume and accept responsibility for the security of the housing areas. Students should immediately report any suspicious person or activity to University Police, hall staff, and/or the front desk staff. To provide a more secure environment, students should:

- Take responsibility for keeping your residential area secure.
- Report suspicious activity to University Police, hall staff, or front desk staff.
- Never prop open exterior doors or allow strangers into the building.
- Keep valuables out of sight and avoid leaving items unattended.
- Mark and record serial numbers of electronics and other valuables.
- Do not remove window screens or leave windows unsecured.

Security Cameras

Security cameras have been placed in our on-campus communities to assist in policy enforcement and monitor the living environment for the residents. Any violation recorded on the cameras will be considered for administrative action through the judicial system and/or legal action through the University Police Department. Tampering with security cameras will result in aggressive disciplinary action, which could result in eviction from University Housing, suspension from the University of Louisiana at Lafayette, and/or criminal action through the University Police Department.

Violence Free Workplace

The University has adopted a Violence Free Workplace Policy that relates to the entire campus, including the living and learning environment in the residence halls or apartment complexes. All students in residential communities are expected to show respect for one another, recognize personal privacy and safety, and maintain civility at all times. Further information about the Violence Free Workplace Policy may be obtained through the [Office of Operational Review website](#).

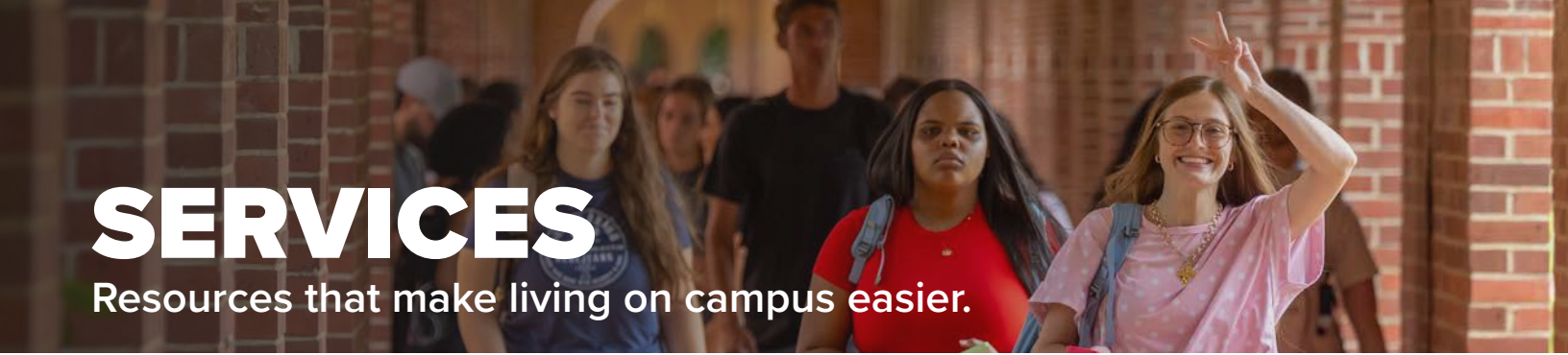
Missing Persons

A resident is considered a missing person when the Office of Residential Life or University Housing is contacted to perform a wellness check and the resident cannot be located or reached. This status remains until the individual's safety and well-being are confirmed by a trusted source, such as a faculty or staff member, Resident Assistant (RA) or a parent or guardian.

If a resident is determined to be missing for 24 hours, the University is required by law to notify specific individuals and agencies. Within that 24-hour window, the University will notify the resident's designated Missing Person Contact, if one was provided during the housing application process. If no contact was provided, or in addition to that contact, the University will notify the appropriate law enforcement agency. For residents under the age of 18 who are not legally emancipated, the University is also required to notify the resident's custodial parent or legal guardian.

During the housing application process, students are given the opportunity to identify a confidential Missing Person contact. This information is kept secure and will only be used in the event the student is reported missing. Students are encouraged to keep this contact information up to date through the Housing Portal.

If you are concerned that a roommate, friend, or fellow resident may be missing or if someone has been unreachable for an extended period of time, you should report your concern immediately to a Housing or Residential Life staff member, RAv, or directly to the UL Lafayette Police Department. Timely reporting helps ensure the safety and well-being of our residential community.



SERVICES

Resources that make living on campus easier.

Internet

eduroam is a campus network that provides a dedicated network connection for students living in the residence halls and apartment complexes. A direct network connection allows fast and easy access to campus resources and the internet. You will use your full University email (ULID@louisiana.edu) and your ULink password to log into the network. If you have any issues connecting your mobile devices to the campus internet, contact the IT Help Desk at 337-482-5516.

Personal wireless routers are NOT allowed. Violation of this term by installing personal wireless routers will result in a referral to Student Rights and Responsibilities and a fine will be imposed. Routers found will be confiscated and NOT returned until the end of the contract term. The University is NOT liable for lost, stolen, misplaced, or damaged confiscated items.

Dining and Meal Plans

The Housing contract with the Office of University Housing and the Office of Campus Food Services is a legal and binding document and it states that students who live in one of our residence halls or Legacy Park Apartments are required to have a meal plan. Meal plans are optional for students residing in The Heritage Apartments and The Cottages at Cajun Village.

Meals plans are accepted at all campus dining locations. For information about where you can use your meal plan, visit campusfoodservices.louisiana.edu.

Parking

All students wishing to park on campus must purchase a parking permit from the Office of Transportation Services. Our residents are able to purchase a residential parking permit that allows them to park close by their building in specified areas and campus lots. Visitors should park in one of the pay lots located around campus or off campus. Any vehicle parked improperly or without the proper permit is subject to being ticketed and/or towed at the owner's expense. All parking rules and regulations are enforced and must be adhered to at all times. [Visit the Office of Transportation Services website for more information.](#)

Front Desk

Your community's front desk can assist you in submitting a work order, contacting the RA on Duty, or finding on-campus resources. All desks are staffed 24 hours a day with a third party vendor staffing the desk from 12:00 a.m. - 8:00 a.m.

Below are the Front Desk Numbers:

- Agnes Edwards Hall Second Floor: 337-482-1054
- Agnes Edwards Hall Third Floor: 337-482-1055
- Agnes Edwards Hall Fourth Floor: 337-482-1056
- Baker Hall: 337-482-1851
- Bonin Hall: 337-482-6080
- Coronna Hall: 337-482-2877
- Harris Hall: 337-482-2884
- Huger Hall: 337-482-2820
- Legacy Park Apartments: 337-482-1438
- The Heritage Apartments: 337-482-1498
- The Cottages at Cajun Village: 337-345-5038

Duty Phones

Each community has an RA on duty 24 hours a day, 7 days a week. The duty phone is for resident's use ONLY. The RA on duty carries the duty phone for their community during this time and is available if residents are locked out or have an emergency work order. All other work order needs should be submitted using the work order request form on the Housing Portal. Below is each community's duty phone number. We recommend that you save your building's number for easy access.

Below are the Duty Phone Numbers:

- Agnes Edwards Hall: 337-281-3375
- Baker Hall: 337-281-3643
- Bonin Hall: 337-281-3402
- Coronna Hall: 337-281-3414
- Harris Hall: 337-258-2414
- Huger Hall: 337-281-1623
- Legacy Park Apartments: 337-281-3338
- The Heritage Apartments: 337-247-2931
- The Cottages at Cajun Village: 337-247-2931

Distribution of Advertisement

All notices, signs, and information posted in the residence halls and apartment complexes must be approved by the Offices of University Housing and Residential Life. Housing community staff may place materials on doors or walls with permission from the Offices of University Housing and Residential Life. Bulletin boards and electronic signs in residential communities are for the use of University Housing and Residential Life staff and University officials only.

- Chalking: Chalking on sidewalks adjacent to all on-campus communities requires written permission from the building's Area Coordinator or Property Manager at least one week prior to the chalking date. All chalking must be able to be cleaned by rain or water. The chalking must be for a recognized University organization and may not be for the sale of services or products or any off-campus events.
- Signage: Flyers, bulletins, banners, brochures, and other materials may not be posted on walls, columns, counters, furnishings, or windows of any University Housing facilities without approval and permission of the Offices of University Housing and Residential Life. Only approved tape may be used when posting materials in or around University Housing facilities. Posting using any other adhesive or unapproved items may result in the person or group sponsoring the posting being billed for any damages resulting from the use of inappropriate adhesive and/or items. Signage in bedroom windows and balconies must be approved by the Offices of University Housing and Residential Life.
- Outdoor signage: The display of any outdoor signage, including but not limited to advertisements, banners, posters, yard signs, and flyers, is strictly prohibited unless prior written approval is obtained from the Offices of University Housing and Residential Life. Any signs found in violation of this policy will be removed and discarded without notice. The University will not be liable for the cost of the item or any other associated expenses incurred by the owner of the signage. If signage is approved, the individual or organization responsible for the request must ensure that the signage is removed in a timely manner, as outlined in the approval terms. Failure to do so may result in the removal of the signage by the University and potential revocation of future signage privileges.

All approved signage must adhere to the University's guidelines on content, location, and duration. Signage that contains offensive, discriminatory, or inappropriate content will not be approved, and any existing signage found to violate these standards will be removed immediately. Damaging, tampering, and/or destroying materials approved and appropriately displayed in or around residential facilities may be considered vandalism and sanctioned accordingly.

Health and Safety Inspections

To ensure the health and safety of all residents, health and safety inspections are completed on a semesterly basis and residents are provided with at least 72 hours of advance notice via University email, social media, and hall postings. Residential Assistants and/or other authorized University personnel conduct these inspections and check for health and safety violations, general cleanliness, and maintenance needs. Residents in violation of University policies may be fined or sanctioned.

Inspections of each suite/room/apartment will be conducted, and a copy of the evaluation will be sent to the student. If conditions are found that are out of compliance or require attention, the resident(s) will be asked to make the necessary corrections within 72 hours for a second inspection. If the same or similar conditions exist during the second inspection, the resident(s) will face additional disciplinary action and fines. Repeated violations of health or safety standards may result in eviction from the on-campus community.

Renters' Insurance

The University is not responsible for loss in the on-campus communities due to theft, fire, floods, interruption of utilities, or other causes. The University is not responsible for personal property that is lost, stolen, or damaged in residence hall/apartment properties. This policy includes student rooms, storage rooms, parking lots, and all other housing areas during the semester and semester breaks. The University strongly encourages all students to have renters' insurance to cover the student's personal property. If your belongings at school are not covered by a homeowner's policy, the University recommends that you purchase renter's insurance. Visit with your current insurance agent about options, as well as review resident-specific insurance vendors to make the best choice for your family.

Laundry Facilities

Laundry rooms are available in all residence halls. These washers and dryers are accessible to in-room students only. All students are encouraged to remain with their laundry to avoid theft. The University is not responsible for lost, stolen, or damaged items. Legacy Park and The Heritage Apartments are equipped with washers and dryers in the apartments. The Cottages at Cajun Village have washer and dryer hook-ups in each apartment. Students should report problems with the machines through a work order request on the Housing Portal.

Lounges and Community Rooms

Hall lounges, community rooms, and lobbies are for the use and enjoyment of all residents and their guests. Please help keep the lounge areas clean and in good physical condition. Lounge furnishings and areas may not be used as overnight accommodations. All furniture and decor in the lounges and community rooms should not be removed or brought into a resident's rooms. Personal items will be removed from public areas if left for extended periods.

Mail Delivery

No mail or packages can be delivered directly to any University Housing property. If a resident would like to receive mail or packages while living on campus, they may register for a Post Office Box through the University's Post Office located in the Student Union.

Students are not allowed to share boxes or receive C/O mail. Housing students who are moving off campus and are not returning to on-campus housing must return the key directly to the Post Office. Housing students who are returning to campus housing are advised to keep their key to maintain their current PO Box address. To receive mail or package delivery, the resident would have to register for a PO Box with the University's Post Office located in the Student Union.

Grocery or food delivery: these deliveries can be sent to the student's assigned building, but the student must meet the delivery person at their car to pick up the items. The delivery person may not enter the building or leave the items at the front desk or with any university staff member. Find your [building's physical address here](#).

How to address mail and packages to your P.O. Box:

Student Union PO Box Address

Student's Name

620 McKinley St Rm 158

PO Box # _____

Lafayette, LA 70503

Maintenance and Work Orders

Any maintenance needs to your living unit or community area should be immediately reported electronically through the Work Order Request form on the Housing Portal. The resident is responsible for submitting work order requests. We recommend that residents submit their own work orders so they will receive the updates to that ticket from University Housing or Facility Management. Residents should never rely on someone else to submit their work order requests. Any unreported maintenance issues can lead to bigger issues that could be deemed the fault of the residents.

Only UL Lafayette staff members or University-authorized contractors are allowed to conduct maintenance in our campus housing facilities. Residents are not permitted to make any repairs and can be fined if they do so. Maintenance and custodial staff lock each room/apartment upon leaving, even if the room/apartment was unlocked when they arrived.

In the event of a maintenance emergency:

- During normal office hours, Monday through Friday, residents should contact the Office of University Housing at 337.482.6471 to report the issue.
- After normal office hours, contact the RA on duty who will contact emergency maintenance for the resident. The resident should never contact emergency maintenance themselves.

The Office of University Housing, along with the Office of Facility Management, is responsible for residence hall/apartment maintenance needs. To be the most efficient, work order requests are prioritized with safety being the primary concern. Students should report any and all maintenance problems through the Housing Portal. This service allows for immediate reporting of all problems.

Pest Management

The Office of University Housing manages a proactive pest control program to help eliminate common pests such as roaches, ants, and spiders. All residence halls and apartments receive monthly treatments, and additional perimeter treatments are applied to help prevent pests from entering the buildings. However, pests can still be attracted by poor housekeeping, food debris, or clutter. Residents are expected to maintain clean living spaces to support the effectiveness of these treatments.

If you notice any pests in your room, notify your RA immediately so appropriate action can be taken. If pests such as fleas, ticks, or mites are introduced due to the presence of a pet in the resident's room or apartment, the resident will be held responsible for the cost of any additional pest control services needed to address the issue. Maintaining proper hygiene and regular pet care is essential in preventing pet-related infestations.

Student Health Services

The University operates a free clinic with several doctors, nurse practitioners, and nurses on staff. The Student Health Services staff routinely see students. All students need a valid UL Lafayette ID to be seen by medical personnel. Services include: minor illnesses, minor injuries, & stable chronic medical conditions, minor surgeries & procedures, physical exams, women's health, immunizations, and allergy shots.

The Office of Counseling and Testing provides personal counseling, crisis intervention, and short-term psychotherapy for individuals, couples, and groups. The Center offers an unlimited number of sessions, free-of-charge to University students, faculty, and staff. Consultation services and workshops are available to student groups, faculty, and staff. They have also partnered with Uwill that offers students free and immediate access to teletherapy, mental health crisis support, medication management, and wellness programming through its user-friendly online platform. The service is private, secure, and confidential. This program offers teletherapy, mental health crisis support, medication management, and wellness programming.

Vending

Vending machines are available in each residence hall, around the apartment complexes, and throughout campus. All machines operate with cash, card, Apply Pay, Samsung Pay & Android Pay. Any malfunctions or interruptions in service should be reported to the staff immediately.

Appendix A

Resident Housing and Meals Contract

NOTE: THIS IS A BINDING CONTRACT.

THIS CONTRACT is effective on the date of signature through the Sunday after finals of the last semester of the Academic Year Fall 2026 - Spring 2027 term(s) by and between the student and University of Louisiana at Lafayette's Office of University Housing, with the below terms and conditions. This Contract governs the residence halls and the apartment complexes. Dates are based on the University academic calendar published in the University General Bulletin.

1. **ACCEPTANCE OF CONTRACT.** By signing this Contract, Student agrees that they have read, understand, and agree to the terms and conditions set forth below.
2. **ELIGIBILITY FOR AND DURATION OF CONTRACT.** To be eligible for residency in the residence halls and apartment complexes, one must be a registered full-time student of University, and must remain a registered, full-time student for the duration of the Contract period. For the duration of the Contract period, the student must live in a University residence hall or apartment complex. The Office of University Housing at its sole discretion may permit a part-time University student to live in a residence hall or apartment complex.
3. **CONTRACT PERIOD.** The term of this Contract ("Term") begins the day classes begin in the Fall Semester and runs continuously until the day after the Spring Semester ends. Move-in dates will be announced prior to the beginning of the Term. If Student's program operates on a different calendar from that of the regular University campus (such as Intensive English Program), Student should be aware that no food service will be provided during some periods in which Student is enrolled in classes or whenever the University is observing a break from classes. Moving out before the end of the Term is a violation of this Contract, and Student will be required to pay charges and penalties as outlined in Sections 7 and 8 below.
4. **OCCUPANCY DATES.**
 - a. Residence Halls and Apartments: University housing typically opens in August for fall move-in and closes on the Saturday following final examinations at the end of both the Fall and Spring semesters.
 - b. Fall Semester Residents: Students who are not enrolled for the Spring semester must vacate their assigned space no later than the Saturday following the last day of Fall final examinations.
 - c. Graduating Students: Students completing their degree must vacate housing no later than the day after commencement.
 - d. Academic Calendar Variations: Students enrolled in academic programs that operate on a calendar differing from the University's standard schedule should be aware that housing may be closed during certain periods when their program remains in session.
 - e. Early Arrivals: Students whose approved academic program requires early arrival prior to the official move-in date may be subject to an early arrival fee. The sponsoring program is responsible for coordinating such arrangements directly with the Office of University Housing on behalf of the student.
 - f. Early Move-Out: Vacating University housing prior to the conclusion of the Spring semester without an approved and qualifying reason constitutes a violation of this Contract and will result in applicable charges and penalties, as detailed herein.
5. **ASSIGNMENTS**
 - a. **ROOM ASSIGNMENTS AND SUBLEASE.** This Contract is for space within the residence halls or apartment complexes and not for a specific building, floor, or room. Assignment and/or subleasing is prohibited. No provision of this Contract shall be transferred or assigned. University reserves the right to reassign Student to a different room or building. University reserves all rights in connection with assignment of rooms. If Student has not checked-in by their check in date and time, Student will be considered a NO-SHOW, and Student's reservation may be canceled without any additional notification, and another Student may be assigned to the space. Failure to check-in does not void this Contract, and Student will still be financially obligated to the terms set forth. If Student arrives on campus after the deadline, (on the date and time of check in) and Student's room assignment has been canceled, Student may be assigned a space, if space is available on campus, but Student is not guaranteed original assigned room type or roommate. All first-time freshmen must register for Orientation by June 10 or their housing assignment will be cancelled. All continuing students must have registered for Fall classes by June 10 or their housing assignment will be cancelled. Once first-time freshman orientation is registered or the continuing student has registered classes and provided proof to the Office of University Housing, the student will be reassigned if space is available.
 - b. **ROOM CHANGES.** Room changes are not allowed two weeks prior to move in through the second week of classes. If, for any reason, Student is required to move to a different room, Student will be charged or refunded the difference between the two rates (prorated for the remainder of the Term). If, for any reason, Student is granted a new room and is relocated; there may be a \$250 transfer fee as well as the prorated rate for the remainder of the Term. If, for any reason, Student is required or allowed to move to Family Housing as the renting Student, the remaining prorated portion of Student residence hall or apartment rent will be credited toward Student Family Housing apartment rent.
 - c. **PARTIAL OCCUPANCY.** Residence hall rental rates are based on the room being occupied at full capacity. During the Contract period, if the room becomes occupied at less than full capacity, the University has the right to consolidate students to open up space for other students. At that time, the Student may exercise one of the following choices: (a) Request assignment to another room; or (b) Find an eligible roommate to move into the room so that it becomes fully occupied. During partial occupancy, the Student will be sent a letter outlining these choices and the timeline to choose from one of the options above.
 - d. **INELIGIBLE OCCUPANTS.** Only residents assigned by the Office of University Housing are permitted to occupy rooms in University residence halls and apartments. All guest(s) must be signed in with hall staff. Permitting ineligible occupants to move into or stay in the room/suite/apartment is not allowed and may cause Student to be removed from campus housing. Overnight guests are permitted in University housing but are subject to the conditions and approval process outlined in the Housing Handbook. Cohabitation is not allowed.
 - e. **ONLINE RENEWALS:** You may be given the opportunity to renew this contract for an upcoming year. If you choose to renew, you will

be bound by and subject to all the terms and conditions of this contract and any additions, deletions, or modifications contained in the online version that you accept, authorize, or agree to electronically in the manner prescribed online in lieu of a handwritten signature. A non-refundable \$250.00 pre-payment toward housing charges is required for renewals.

f. **INSPECTIONS:** University shall have the right to enter any room at any time for the purpose of inspection, repair, cleaning, inventory, pest control, fire, suspected violation of housing regulation or the Code of Student Conduct, or other emergencies.

g. **BREAKS BETWEEN SEMESTERS.** University housing is open during all University closures except Winter Break in December. During this period, residents are not allowed access to their room, with the exception of the designated winter break halls. Students are not required to move out between Fall and Spring semesters if returning to the same room in the Spring and have registered Spring 2026 classes. Students must be officially registered for Spring semester classes prior to the conclusion of the Fall semester in order to remain in University housing. Any student who is not registered for Spring classes by the end of the Fall semester will be required to vacate their assigned housing no later than the Saturday following the last day of fall final examinations. Failure to do so will be considered a violation of this Contract and may result in charges and penalties as outlined herein. Meals are not served during breaks. Summer housing is considered a separate Contract period and summer room fees apply along with a summer meal plan.

h. **SUMMER TRANSITIONS:** Summer housing is not included in this Contract. The period between the end of the Spring semester and the start of any summer housing assignment is not covered, and all students are required to vacate their assigned space at the end of the Spring semester. Students who wish to reside on campus during the summer must enter into a separate Summer Housing Contract, for which separate room and meal plan fees apply. Students requesting summer housing may be required to relocate to alternative spaces as deemed necessary by University Housing & Residential Life. This includes but is not limited to intersession or interim housing assignments that may differ from a summer assignment.

6. **MANDATORY MEAL PLAN.** All residents in residence halls and Legacy Park apartments are required to purchase and retain a meal plan during the Term. The default meal plan is chosen for Students who do not indicate a meal plan choice. Meal plans may be changed by the Student during the first week of classes of each semester. Meal plans are non-transferrable. Meal plan options may be viewed on the dining website at <http://dining.louisiana.edu> and should be selected through the housing application portal. Failure to make the appropriate payments by the due dates or not being a registered University student will result in the meal ticket not being activated or canceled and the Student being liable for the full cost of the meal ticket through the Term of the Contract.
7. **APPLICATION FEE/PREPAYMENT.**
 - New Students/First-Time Freshmen: A nonrefundable application fee in the amount of \$125.00 and a nonrefundable prepayment in the amount of \$150.00 is due to complete the application process. The \$150.00 prepayment will be applied to the housing balance after the Fall semester census date.
 - Continuing Residents: Students that are requesting to continue to live on campus for consecutive years are required to pay a nonrefundable prepayment in the amount of \$250.00. This prepayment is to be paid at the time of application or deferred to be included with Fall 2026 fees. If paid with application, it will be applied to the housing balance after Fall semester census date.
8. **RENT.** Rental fees will be established as published by the Office of University Housing for the assigned room. Rental rates are subject to change at the beginning of any academic term or with 60 day written notice from the Office of University Housing. Payment shall be made or deferred no later than the payment deadline as advertised by the Office of University Housing. If 50% of the room and meal charges are not paid or deferred prior to the University Housing deadline, the Student will not be allowed to move in. By move in, the Student will be charged in full for the Contract period unless approved for Contract buyout as described in Section 9 below. Failure to make the appropriate payments by the due dates will subject the Student to not being allowed to move in or being evicted from the residence hall/apartment and the meal plan not being activated or cancelled. Locks may be changed to prevent a Student who is delinquent in payments from re-entering the room. If a Student is evicted, the Student will be liable for the full cost of the room and meals through the Term and a hold will be placed on the account, which would restrict the Student from registering classes. Furthermore, all cost associated with the collection of outstanding debts will be assessed against the Student. Student agrees to be bound by the University's Financial Obligation Policy (see https://bursar.louisiana.edu/sites/bursar/files/Financial%20Obligation%20Policy_0.pdf) which states that "failure [of Student] to respond to demands for payment [pursuant to this Contract] may result in such debt being transferred to the State of Louisiana Attorney General's Office for collection. Upon transmittal for collection, [Student is] responsible for the collection/attorney's fees in the amount of thirty-three and one-third percent (33 1/3%) of the unpaid debt, and all costs of court." By signing this Contract, the Student authorizes University to deduct immediately from any balance of financial aid or cash in the Student's account the total of all housing charges due from this or previous semesters/sessions. If Student is receiving a Guaranteed Student Loan, Student agrees to pay any balance due upon receipt of such loan. Student authorizes University to deduct any housing related debts from any college work-study funds payroll checks until the total amount due is paid.
9. **CANCELLATION/WITHDRAWAL.** Student is required to submit an Application for Contract Buyout Request through the Housing Application Portal for any request to cancel this Contract. Only applicants who can show highly extenuating circumstances will be approved for Contract buyout. Applications for Contract Buyout are only accepted during this contract. Applications for Contract Release that are made after the end date of the active Contract will not be reviewed, and Student will be held liable for all charges on account. Contract cancellation charges (including meals, if applicable) for the academic periods listed below will be applied. All cancellations will forfeit application fee and prepayment plus the following and the Student is required to move out within 48 hours of approval email:
 - a. Academic Year Contract (Fall & Spring):
 1. June 10 until check in: \$250 cancellation fee
 2. Check in until census day: \$500.00 cancellation fee (approximately first month's rent)
 3. Day after census day until end of fall semester: Proration of charges until key is returned and \$250.00 Spring cancellation fee
 4. End of fall semester until Spring check in: \$250.00 cancellation fee
 5. Spring Check in until census day: \$500.00 penalty charge
 6. 15th class day until end of spring semester: Proration of charges until key is returned
 - b. Spring Semester Only Contract:

1. January 1 until check in: \$250.00 cancellation fee
2. Check in until census day: \$500.00 penalty charge
3. Day after census day until end of spring semester: Proration of charges until key is returned
- c. Summer Session Application:
 1. May 1 until check in: \$250.00 cancellation fee
 2. Check in until census day: \$500.00 penalty charge
 3. Day after census day until end of summer semester: Proration of charges until key is returned
- d. Special Circumstances:
 1. Graduating during the Term or academically ineligible to return: No cancellation fee
 2. Move out as a result of disciplinary action: Payment in full for full Term of Contract
 3. Move out for force majeure or the convenience of the University: Prorated fees as of move out date.
- e. Student should NOT check-out or sign another lease until after receiving written approval of Contract buyout.
10. **TERMINATION OF CONTRACT.** University, at its sole discretion, may terminate this Contract for any violation of the terms and conditions of this Contract, the Housing application policy, the Housing Handbook, the Code of Student Conduct, or state and federal laws. Student will be required to be familiar with and abide by the terms and conditions of the Code of Student Conduct and all rules and policies of the Offices of University Housing, Residential Life, Student Rights and Responsibilities, and the University. Student expressly waives any right to notice that may now or hereafter be required under Louisiana law, including the 5 day written notice to vacate prescribed by Article 4701 of the Louisiana Code of Civil Procedure, and consents to the University's immediate initiation of eviction proceedings upon termination of this Contract or the loss of the Student's right of occupancy for any reason. Failure to strictly or promptly enforce any of the terms and conditions of this Contract by University shall not operate as a waiver of any of University's rights as provided herein. Student must advise University immediately if arrested for, convicted of, or plead guilty to a crime other than a minor traffic offense; arrests, convictions, and guilty pleas may result in immediate eviction.
11. **CONDUCT.**
 - a. **COMPLIANCE:** Student will be required to be familiar with and abide by the terms and conditions of the Code of Student Conduct and all rules and policies of the Office of University Housing, Office of Residential Life, Office of Student Rights and Responsibilities, and the University. University, at its sole discretion, may terminate this Contract if the Student engages in any misconduct, academic or otherwise, as defined in the Code of Student Conduct or departmental rules and policies including the Housing handbook.
 - b. **SAFETY HAZARD:** The University, at its sole discretion, may terminate this Contract without prior notice if it reasonably believes that your continued occupancy presents a safety hazard to yourself or others or that it is detrimental or disruptive to others.
 - c. **UNAUTHORIZED ROOM CHANGES:** Students found to have performed a room change that were not approved or processed by the Office of University Housing or Residential Life may be subject to a \$300.00 fee.
 - d. **CARE OF SPACE:** Student is responsible for their assigned space. Cleanliness issues with your space may result in charges for cleaning, pest/insect eradication, and other damages. The altering of student space is not allowed. Installation of any non-approved items, painting a room or suite, and damage to interior or exterior surfaces of the residence halls and/or apartments is prohibited. The University, at its sole discretion, may terminate this Contract without prior notice should you not abide by the health and safety guidelines outlined in the Housing Handbook.
 - e. **TOBACCO FREE:** The use of tobacco and tobacco products is prohibited on campus. All housing facilities are tobacco free. Use of any tobacco product or electronic cigarette is not permitted inside any housing rooms, lobbies, hallways, bathrooms, or any other area inside or around any University building.
 - f. **ALCOHOL, ILLEGAL DRUGS, AND DANGEROUS WEAPONS:** All "dangerous weapons" as defined by La. R.S. 14:2, pets, alcohol, and illegal drugs are prohibited in University residence halls and apartment complexes. Dangerous weapons shall include, but not be limited to, explosives (including fireworks and ammunition), arrows, axes, and machetes. La. R.S. 14:95.2 provides that the University is a gun-free zone which includes certain specific statutory exceptions. Handheld self-defense sprays and handheld tasers or stun guns are permitted. Any violation of this provision shall result in immediate eviction and termination of this Student's Resident Housing and Meals Contract. If evicted pursuant to such a violation, Student deposit will be forfeited and Student will not be entitled to a refund of any rental payments made and full rents due for the Term of this Contract will still apply.
 - g. **PETS:** Pets are not allowed within the residence halls or apartment complexes. Service animals are not defined as pets. Service animals must be registered with the Office of Disability Services. Emotional Support Animals must be preapproved through the ESA Approval process which can be found on the Housing website. The deadline to apply to have an ESA in the residence halls/apartments can be found on the Housing website.
12. **LIABILITY FOR DAMAGE OR LOSS.** Student is liable for and shall pay for any damage Student or Student's guest(s) cause to University property. Student may also be held liable for and may be required to pay a share of damages to Student's assigned residence hall or apartment complex that occur in public spaces within the residence hall or apartment complex such as but not limited to room number plates and exit signs being vandalized, wall, floor or ceiling damage, or any other forms of damage to the buildings. This includes the failure to report any maintenance issue to the residence life staff within a timely manner. The University assumes no responsibility and shall not be liable for any loss of or damage to Student's personal property. The University strongly recommends renter's insurance be purchased for all personal items.
13. **FACILITY/EQUIPMENT MALFUNCTIONS:** In the event of a malfunction of mechanical equipment in the residence hall or apartment, University personnel shall make every effort to restore operations as soon as possible.
 - a. In the event of an equipment malfunction or maintenance issue, you are required to immediately submit a work order through the designated online self-service work order system. Notifying RA's or other University employees, text, GroupMe, and/or social media posts do not meet this requirement.
 - b. Partial refunds of rent will not be made for the suspension of services caused by equipment malfunctions. If suspension of service is prolonged, the Office of University Housing at its sole discretion may terminate this Contract and refund the remaining portion of

the semester rent. If a particular malfunction continues for more than 10 days, Student may request to be moved to another room.

University will make every effort to reassign the Student provided space is available. If Student is reassigned to another residence hall or apartment, Student will be charged or refunded any difference in rates.

14. **MOLD/MILDEW CLAUSE:** Student acknowledges and understands that (a) the assigned space is located in a climate with temperature, humidity, and other naturally occurring conditions that normally allow the growth of mold and mildew in locations where dampness or moisture are present; and (b) upon moving into the assigned space, Student will have control over and knowledge concerning conditions in the interior of the assigned space. Therefore, Student agrees to: (i) maintain a consistent temperature for climate control and air quality - adhere to specific instructions that are provided for proper thermostat operation and it is imperative that at all times thermostats are set to "auto" and not "fan" to control moisture; (ii) maintain the assigned space in a clean condition by mopping, vacuuming, and/or wiping hard surfaces with an appropriate household cleaner; (iii) take all necessary steps to prevent microbial growth from accumulating in Student's assigned space by promptly removing visible moisture or condensation on floors, walls, windows, ceilings, and other surfaces. If this moisture or condensation is a regular occurrence report the issue so it can be investigated. If moisture is present due to a leak or another issue, report the problem immediately to Residential Life for proper assessment and repair.
15. **REFERRALS.** Student gives permission to University to share Student's name and contact information with other apartment complexes, etc. in the event that space becomes unavailable before Student receives an assignment on campus.
16. **VACATING PREMISES:** Upon expiration or termination of this Contract for any reason, including eviction/removal for misconduct or loss of eligibility, Student agrees to vacate the premises, as instructed and before the deadline prescribed in the notice provided. Student agrees to remove all personal items and garbage/debris and leave the premises clean and in good condition, normal wear accepted. The failure to vacate the premises within the time provided and without the consent of the Office of University Housing will be considered trespassing. Any Student who fails to vacate the premises is subject to a daily charge based on the rent rate of the assigned space. Further, the Student hereby agrees to hold the University, its agents, employees, and contractors harmless for any loss or damage of personal property or the property of others in Student's possession remaining on University property after termination of this Contract.. Additional charges may apply as follows:
 - a. If Student fails to follow the proper procedure to check-out of their room, Student will be assessed an improper check-out charge of \$100.00. In addition, if Student fails to check out by the date and time announced for the closing of their hall or the end of their occupancy period, Student will be assessed an additional daily rent rate for your assignment until they complete a proper checkout. This is in addition to any other damage charges or service fees for which Student may be liable.
 - b. Upon checkout, or upon termination of this Contract, all items (including personal property, garbage, and debris) must be removed from Student's assigned space and the University property. Any items remaining will be disposed of by the Office of University Housing and will subject you to a fee of \$300.00 for removal and disposal. The University is not responsible for any personal property remaining in Student's assigned space or on the University's property after checkout or termination of this Contract.
 - c. Requests for extensions must be submitted in writing no later than 72 hours prior to the end of the current term. Extensions are not guaranteed and are subject to charges.
17. **PUBLIC HEALTH.** (a) Should policies and guidelines related to public health and safety guidance change based on state, local, and University mandates, the Office of University Housing will notify residential students of any and all changes that may affect the Contract and the Housing Handbook; and (b) Students are required to comply with any de-densifying efforts needed on campus due any public health emergency, including, but not limited to, the relocation of all or some residential students to alternative housing. Should Student be relocated by the University, relocation shall not constitute a termination of Student's Contract.
18. **MINOR CONSENT.** If Student is under the age of eighteen (18), by signing and submitting this Contract, Student states that he/she has read and accepted the terms and conditions of the Contract. Student's parent or legal guardians shall also sign and accept responsibility for the terms of the Contract.

Contract Terms Agreement Section

1. By clicking the check box below, I agree that I understand that this is a LEGALLY BINDING CONTRACT. I understand that the conditions set forth in the above CONTRACT for housing and meals for the Academic Year Fall 2026 - Spring 2027 term are non-disputable. I have read the document above and agree that this is a Legally Binding Contract: True
2. By clicking the check box below, I agree that I have READ and AGREE that this CONTRACTED period is for the Academic Year Fall 2026 - Spring 2027 term(s): True
3. By clicking the check box below, I agree that I have READ and AGREE to all terms and conditions set forth in the above stated CONTRACT for housing and meals for the Academic Year Fall 2026 - Spring 2027 term. I have read and agree to the Contract Terms and Conditions: I have read and agree to the Contract Terms and Conditions: True
4. By clicking the check box below, I agree that I DO NOT HAVE, NOR WILL I SIGN A contract with any other entity for housing off campus for the term of Academic Year Fall 2026 - Spring 2027 as long as this contract is in effect. Furthermore, I also understand that by breaching this agreement I will be held liable for ALL HOUSING and MEAL Charges for the term of this contract. I agree that I do not have, nor will I sign a contract with an off-campus entity for the duration of this contract period: True
5. By clicking the check box below, I agree that I understand that this is a CONTRACT for Room and Meals for the contract period of Academic Year Fall 2026 - Spring 2027, and that I have read and understand the RATES associated with room and meals at the University of Louisiana at Lafayette for the term that I have selected. I also understand that, in some extreme cases, I may not receive an assignment until classes begin for the contract period, and that a lack of assignment does NOT void this contract: True
6. **Electronic Signature:** Typing in your ULID below serves as an electronic signature. By placing your electronic signature onto this page you are hereby agreeing to abide by the contract terms listed above, along with the terms listed and all rules and regulations set forth by the Office of University Housing's Residence Hall Handbook and the Code of Student Conduct for the contract period Academic Year Academic Year Fall 2026 - Spring 2027.
 - Signature: [Student's ULID]
 - Date/Time of Signature: [Date and Time]

Appendix B

Damage Charges and Fines

Cost shown is minimum charge. All charges and fines are subject to change based on market value.

DAMAGE TO THE LIVING SPACE	COST	DAMAGE/REPLACEMENT OF FURNISHINGS	COST
Wall hole repair (each) - quarter size or smaller	\$20.00	Replacement of bed frame	\$400.00
Wall hole repair (each) - bigger than a quarter	\$50.00	Replacement of chair	\$200.00
Wall damage requiring extensive repair	COST OF REPAIR	Repair or cleaning of chair upholstery	\$75.00
Painting of wall (per wall)	\$75.00	Replacement of sofa/loveseat	MKT PRICE
Replacement of electric/cable outlet cover	\$10.00	Replacement of desk	\$400.00
Replacement of overhead light fixture	\$200.00	Replacement of dresser	\$500.00
Replacement of overhead light cover	\$50.00	Replacement of armoire	\$600.00
Replacement of exit light	\$125.00	Replacement of mattress	\$250.00
Replacement of window screen	\$50.00	Replacement of cabinet door	\$100.00
Replacement of window pane	\$500.00	Unauthorized transfer of furniture (each)	\$75.00
Replacement of window latch	\$100.00	HEAVY CLEANING REQUIRED	COST
Replacement of blinds	\$100.00	Cleaning of bedroom/bed space	\$75.00
Replacement of exterior door	\$500.00	Cleaning of bathroom	\$150.00
Replacement of room/apt. door	\$500.00	Cleaning of refrigerator (residence hall)	\$25.00
Replacement of interior/closet door	\$500.00	Cleaning of refrigerator (apartment)	\$100.00
Replacement of closet hardware	\$100.00	Cleaning of stove/oven	\$100.00
Replacement of glass interior/exterior door	\$1000.00	Cleaning of adhesive residue (each)	\$25.00
Refinish door	\$150.00	Removal of markings (each)	\$25.00
Replace peephole	\$20.00	Removal of trash (each bag)	\$50.00
Replacement of door lock (lost keys or not returned)	\$200.00	Removal of abandoned property	\$300.00
Replacement of broken door key	\$50.00	MISCELLANEOUS	COST
Replacement of ceiling tile (each)	\$20.00	Improper check out	\$50 + \$25/hour
Replacement of floor tile (each)	\$25.00	Improper room change	\$100.00
Repair of damaged common area carpet	MKT PRICE	Room change/room move fee	\$250.00
Repair to damaged common area furniture	MKT PRICE	Lock out (before 10pm)	\$25.00
Replacement of towel rack	\$50.00	Lock out (after 10pm)	\$50.00
Replacement of shower curtain rod	\$50.00	Lock change	\$200.00
Replacement of desk drawer	\$100.00	Second failed health and safety check	\$25.00
Replacement of mirror	\$200.00	Third failed health and safety check	\$50.00
Replacement of door number	\$50.00	Smoke detector tampering fine	\$250.00
Replacement of sink	\$250.00	Pulling fire alarm/false alarm	\$100.00
Replacement of toilet	\$300.00	Improper discharge of fire extinguisher	\$75.00
Unauthorized alteration of plumbing equipment	\$200.00	Improper items on balcony/patio	\$75.00
Unapproved room modifications	based on mods.	Mounted TV	\$300.00
Door hardware, latches, hinges, closures, locks, etc.	\$200 - \$1000	Unauthorized Animal (per occurrence)	\$300.00
Unauthorized alternation of shower heads	\$200.00		

Note: Any discrepancy from check-in to check-out is subject to damage charges. Damage charges are assessed by a member of the housing administration and are placed on the student's account along with an account hold. All debts to Housing or Residential Life for unpaid rents, damage fees, or fines are to be paid in full before this hold will be removed.

Appendix C

The Heritage Apartments Policies

Welcome to The Heritage at Cajun Village Apartments! Included in this section are important phone numbers, policies, and services available to you. Please keep this as a reference. Take advantage of the amenities that are part of this great new community.

The Heritage at Cajun Village amenities are for the exclusive use of complex residents. To ensure safety and security, every person who enters the amenities areas must show valid identification, which consists of:

- Residents: your Cajun Card
- Guests: must be 18 years of age or older and possess a valid pictured driver's license.

People who do not fall into one of the above categories are not permitted to use the complex amenities. The Heritage at Cajun Village complex is not open to the general public.

Hours of Operation

- Office: Monday – Thursday from 8:00 a.m. – 5:00 p.m. and Friday from 8:00 a.m. – 12:30 p.m., weekends by appointment only
- Main Clubhouse: 8:00 a.m. – 10:00 p.m. (Clubhouse Phone Number: 337-482-1498)
- Fitness Area: 6:00 a.m. – 12:00 a.m.
- Swimming Pool: 10:00 a.m. – 10:00 p.m. (open only during the specified time of year)

The following policies are for the protection and benefit of all to assure the safe use of all the complex amenities. Any failure to comply with these policies could result in University disciplinary action and/or suspension of residents' privilege to use the complex amenities. The policies may be revised as deemed necessary by the complex staff.

Clubhouse

1. Residents are to be with their guest at all times and are responsible for the actions of their guest.
2. All gaming equipment for billiards, shuffleboard, ping pong, and card tables can be checked out at the clubhouse desk. Resident must leave their university ID to receive the gaming equipment. The university ID will be returned when the equipment is returned. The resident will be responsible for any damage caused due to misuse of equipment.
3. The University is a smoke-free campus, therefore no tobacco, smoking, or vaping is allowed anywhere in and within 25 feet of University property
4. All furniture must remain as is and not be removed from the clubhouse.
5. No food or drink is allowed near the billiards tables.
6. Study areas are available on a first-come, first-serve basis for studying purposes only. Please keep this area quiet.
7. Decorations of any kind are not permitted on the walls, windows or fixtures.
8. All clean-up must be completed before leaving the clubhouse area.
9. No cooking is allowed in the dining area of the clubhouse. Food is allowed but the resident is responsible for cleaning up the area before leaving.
10. The University is not responsible for any food/items left in the refrigerator. Anything left in the refrigerator will be thrown away.
11. Alcohol is not allowed in the clubhouse area.
12. The clubhouse and its amenities are for resident use only. It cannot be used for organizational functions or meetings, parties, or business-related activities.

Fitness Center

1. Residents using the fitness center do so at their own risk.
2. Smoking, drinking (except for water in a closed/capped container), and eating are not permitted.
3. Residents should read and strictly adhere to instructions on equipment regarding proper use.
4. Management will not be responsible for loss or damage to any personal property of any kind.
5. Be courteous to others waiting to use the equipment.
6. Undue disturbance in the fitness center will not be allowed. Residents must use headphones for listening purposes.
7. Keep the area neat, clean, and orderly.
8. Residents should not move any exercise apparatus and should return weights/dumbbells to their proper place.
9. Clean the exercise apparatus with the cleaning products supplied in the room.
10. Residents should wear proper exercise clothing as well as proper exercise shoes.

Swimming Pool/Pool Area

In case of an emergency, the emergency phone is located near the clubhouse entrance and provides a 24/7 direct line to ULPD.

1. NO LIFEGUARD ON DUTY AT ANY TIME. SWIM AT YOUR OWN RISK.
2. Hours of Operation: Swimming is permitted only between the hours of 10:00 a.m. and 10:00 p.m. while the pool is open or as otherwise directed by complex staff. Open dates/times are subject to change due to weather conditions. The pool may be closed at any time at the sole discretion of management.
3. The Heritage at Cajun Village resident is allowed one guest at the pool/pool area unless otherwise approved by complex staff.
4. No one under the age of 18 is allowed at the pool or in the pool area.
5. Soap showers are recommended before and after swimming. No person shall be permitted in the pool with bandages, open sores, or

- wounds. No person having any diseases of the eyes, ears, nose, throat, or skin, or any communicable disease will be permitted in the pool. No spitting or blowing nose is allowed in the pool.
6. No glass or ceramic is allowed in the pool or the pool area.
 7. No eating is allowed in or near the pool area. All trash must be disposed of in trash bins.
 8. No alcoholic beverages of any kind are allowed in the pool or the pool area. No one under the influence of drugs or alcohol will be allowed to use the pool or the pool area. Any violations of this rule are subject to University disciplinary action through the Student Rights and Responsibilities Office.
 9. The University is a smoke-free campus, therefore no tobacco, smoking, or vaping is allowed anywhere in and within 25 feet of University property.
 10. No running, pushing, wrestling, shouting, or unnecessary splashing is permitted in the pool area. All persons using the pool and pool area shall comply with the requests of the complex staff as well as any official University staff person respecting manners of personal conduct in and about the pool and pool area. All persons using the pool and pool area must be courteous to others in the pool and pool area.
 11. No loudspeakers of any kind are permitted around the pool or pool area without prior approval by the complex staff. If a complaint is received, the complex staff will ask the violator(s) to leave the pool and pool area. The violators may be subject to University disciplinary action.
 12. Proper swimwear must be worn while in the pool and the pool area. Cut-offs, gym and casual shorts, and thong bathing suits are not allowed to be worn.
 13. Management will not be responsible for loss or damage to any personal property of any kind.
 14. No diving allowed at any time.
 15. Due to safety concerns, the number of swimmers allowed in the pool at one time is posted near the clubhouse entrance.
 16. No animals or pets are allowed in the pool or pool area.
 17. No one is allowed in the water during any bad weather, especially during thunder or lightning storms.
 18. To ensure safety and discourage trespassers, the entry gates to the pool area must remain locked at all times. Everyone entering the pool area must use designated pool entrances for access. No jumping off the pool fence or apartment patios is allowed.

Apartment/Bedroom Access

Residents must use their university ID to gain access to their apartment. Each resident is responsible for their bedroom key. Residents should not leave apartment/bedroom doors unlocked or with the door propped open at any time. There are fees associated with lockouts and lost key or access card. You will be charged for a lock change regardless of when the lost key is reported. If you are given an override key to your apartment, you must return this key within 48 hours to your Property Manager or CA. There is a fee associated with a lost override key.

Mail/Packages

Starting Fall 2026, The Heritage mail room will close and all residents will have to get a PO Box at the Post Office in the Student Union to receive mail delivery.

No mail or packages can be delivered directly to any University Housing property. If a resident would like to receive mail or packages while living on campus, they may register for a Post Office Box through the University's Post Office located in the Student Union. Students are not allowed to share boxes or receive C/O mail. Housing students who are moving off campus and are not returning to on-campus housing must return the key directly to the Post Office. Housing students who are returning to campus housing are advised to keep their key to maintain their current PO Box address. To receive mail or package delivery, the resident would have to register for a PO Box with the University's Post Office located in the Student Union.

Grocery or food delivery: these deliveries can be sent to the student's assigned building, but the student must meet the delivery person at their car to pick up the items. The delivery person may not enter the building or leave the items at the front desk or with any university staff member. Find your [building's physical address here](#).

How to address mail and packages to your P.O. Box:

Student Union PO Box Address

Student's Name
620 McKinley St Rm 158
PO Box # _____
Lafayette, LA 70503

Furniture

All University furnishings MUST be kept inside the apartment. Mishandled/damaged furniture will require restitution for the cost of the property. Residents are required to keep the patios and balconies presentable at all times. This includes keeping this area free from trash, brooms, mops, cigarette butts, barbecue pits, storage bins, and other items. Only presentable patio/balcony furniture (preferably wooden or black wrought iron) is allowed on the patio/balcony. Foldout chairs and plastic furniture sets are not permitted but may be used as long as they are brought back inside when not in use. The Heritage apartment furniture is not weather-resistant and therefore cannot be left on the patio/balconies. Seasonal decorations may be displayed no more than 30 days before the holiday and no more than 5 days after the holiday.

Guest Parking

All cars parked at The Heritage Apartment complex must have a registered parking permit for that residential zone through the Office of Transportation Services. Non-registered vehicles parked in campus lots will be ticketed and are subject to towing. Guests of The Heritage Apartments must park in the hourly parking lot designated for visitors located at the Girard Park Circle Parking Garage. There is no parking in the lot along Johnston Street in front of building 1. Any car parked here will be ticketed.

Maintenance and Work Orders

Only University staff or University-authorized contractors are allowed to conduct maintenance in University apartments. Residents are not permitted to make any repairs and will be fined if found to have made personal repairs. Any maintenance needs should be reported immediately through the Housing Portal. In the event of an emergency, during office hours, contact the complex office and after hours/weekends, contact the CA on duty. Emergencies would include no heat/air conditioning, power outage, vandalism, broken windows, and alarms associated with fire or other disasters.

Outdoor Cooking

Barbecue grills are provided throughout the complex. Outdoor cooking is allowed in these designated common areas only. Residents are responsible for removing all trash. No grills are allowed on patios/balcony areas.

Pets

No pets are allowed unless it is a service animal or an approved emotional support animal. Residents having any pets in the apartment will be subject to possible eviction. Any incident related to the conduct of the service/emotional support animal will be the full responsibility of the owner/handler. There is a fee for animals found in the apartments, even if just visiting, per occurrence or violation. Multiple violations can lead to eviction.

Private Enterprise

Residents are not permitted to operate or promote any personal business for profit within University-owned housing, including residence halls or apartment communities. This includes, but is not limited to, the sale or solicitation of goods and services such as hair or nails styling, textbooks, tickets, apartment listings, or freelance work. Babysitting or providing childcare services within residential spaces is also strictly prohibited. Additionally, residents may not advertise, market, or promote any business—whether their own or someone else's—within the residential communities by any means, including printed materials, door-to-door solicitation, or digital/social media platforms targeting on-campus residents.

Security

All residents are expected to assume and accept responsibility for the security of their belongings in their apartments and vehicles at the complex. Residents should immediately report any suspicious person/activity to the University Police and/or complex staff. Security cameras have been placed in and around the apartment complex.

Staff Entry Into Apartment/Rooms

The University reserves the right to enter residents' rooms to address emergencies, make repairs, provide pest control, and enforce regulations. Staff members will knock on the door first—if no one responds, staff will identify themselves and then enter the room using a master key. If a room is unlocked and the occupants of the room are not present, the University staff member will lock the room when they leave. The University is sensitive to the privacy of students living in campus housing. However, the relationship of the University to the student is not defined as that of landlord to tenant. Our office tries to give residents 24-hour notice when University personnel or contractors will be entering their living quarters. The University reserves the right for University personnel to enter rooms for the following purposes:

- Maintenance: to check on and/or complete repairs, inspections, inventory, sanitation, furnishings, preventive maintenance, etc.
- Safety: to monitor for missing persons, illnesses, safety, violations of University regulations and/or other rules and laws, etc.
- Welfare: to conduct any search whenever it is felt that the community's or individual's welfare is at issue.
- Inspections: to ensure residential facilities are being regularly and properly cleaned and maintained. An inspection is made of all rooms and apartments at the beginning of each semester and periodically throughout the year. The resident(s) may or may not be present during the inspection. Staff members have the authority to enter the room/apartment even if the resident(s) are not home.
- Room Search: The Director of Property Management or the Director of Residential Life shall determine if the reasonable belief of policy violation and/or imminent harm sufficiently exists to search a student's room or apartment. If reasonable belief is determined, the student will be informed of the basis for the search. If possible, the search will be conducted in the student's presence. However, the student's absence will not prohibit a search. A student living in University residential facilities is not immune from a legal search by law enforcement officers.

Trash Disposal/Removal

Residents are responsible for removing trash from their apartments/rooms and placing it in the dumpsters located throughout the complex. Trash should not be left outside the apartment in the breezeways or placed in the smaller trash cans around the complex.